

BLOCK PARTY REQUEST
(Must submit at least 2 weeks prior to event)



Application may be turned in at
Engineering, City Hall,
161 W. Michigan Ave., 4th Fl.,
or emailed to:
ssykes@cityofjackson.org

Today's Date _____
Date of Block Party _____
Rain Date (if applicable) _____
Time of Block Party _____
Street to be blocked for party _____
Streets at ends of block _____ and _____

BLOCK PARTY RULES AND REGULATIONS:

- Major City streets are not eligible for closure to have a Block Party (call 517-788-4160 if unsure if street requested is a major street).
- Block parties must include invitations to all residents living on the block.
- For safety reasons, the street can only remain closed until dusk.
- All City ordinances and laws must be observed during the block party.
- Barricading* of street must not interfere with access to local businesses.

*Barricades to set up street closing are available at the Department of Public Works. To avoid any City charges, the sponsors are asked to pick up and return barricades. They must be picked up at the Sign Shop at 521 Water Street, before 3:30 p.m. on Friday before the event, and returned on the following Monday, as early as possible. **PLEASE CALL 788-4170 TO MAKE ARRANGEMENTS.**

With my signature as applicant, I verify that I am at least 18 years old and will be present at and responsible for this block party.

Signature

Phone and Email

Applicant (please print)

Street Address, City, State, ZIP

OFFICE USE ONLY BELOW THIS LINE

_____ YES, this block party is authorized. With this authorization, I also send my best wishes for good weather and a successful celebration.

_____ NO, this block party cannot be authorized.

Jon H. Dowling, P.E., City Engineer

Date