

CITY OF
JACKSON
MICHIGAN



**ANNUAL
REPORT 2022**



A Message from the CITY MANAGER

With the COVID-19 storm clouds starting to part, the City of Jackson enjoyed more sunny days in 2022. I'm pleased to present the 2022 Annual Report, which demonstrates the "new normal" we've been anticipating for several years.

Following the lifting of a City facility mask mandate in the winter, 2022 resembled the busy schedule of projects, programs and events we were familiar with prior to the pandemic. While some would prefer to go back to the days before COVID, I believe the City of Jackson emerged stronger than it was previously, bolstered by the dedication of our officials and staff.

A new City Council session and signage upgrades from a City Seal change brought fresh energy to City Hall this year. There was also more connectivity among City departments, with employees advocating for improving the overall function of the City.

Pandemic financial concerns continued to ease thanks to American Rescue Plan (ARP) funds. During calendar year 2022, the City Council allocated a total of \$11.1 million in ARP funds to public safety, water infrastructure, and community promotion to ensure this gift from the federal government was going directly into improving Jackson.

Housing issues continued to be top of mind, with the City supporting several affordable housing initiatives and starting efforts to address homelessness. We also saw long-awaited movement on two key City-owned properties. The future redevelopment of the Hayes Hotel and plans to use the City Center (formerly Masonic Temple) for a food service center are both creating a lot of excitement that will last beyond this year.

While there will always be challenges to overcome, I am confident our community will continue to come together, furthering the grit and resiliency on display over the past two years.

Jonathan Greene
City Manager

Front cover photo: Community gathers in Horace Blackman Park for a Food Truck Tuesday event.

TREASURER & INCOME TAX OFFICE

The City of Jackson runs the **TREASURER'S OFFICE** and **INCOME TAX** administration jointly and both are administered by City Treasurer Martin Griffin.

Property taxes, income taxes, water bills, special assessments and parking violations are all paid through the Treasurer's Office. Payments can be made in person, in our drop box, online, or through the U.S. Mail.

The City of Jackson has had an income tax since 1970. All residents with an income of \$600 or more, no matter where it was earned, are required to file a tax return each year. The resident tax rate is 1%. All non-residents working inside the City Limits are taxed at a rate of .5% on all wages earned in the City. The income tax filing deadline is April 30 of each year.

Efforts are ongoing to bring all residents into compliance with the Income Tax Act. Assessments, collection agencies and warrants are all measures utilized by the City to collect unpaid or unreported taxes.



Martin Griffin
City Treasurer

CITY CLERK'S OFFICE

The **CITY CLERK'S OFFICE** is led by City Clerk Andrea Muray. Functions of the office include business licenses, payments from/to City departments, parking permit administration, custodian of City records, elections, and voter registration. Muray is also the clerk of the City Council. Highlights of the year include:

- Collaborated with the Election Commission to institute new ward and precinct lines.
- Displayed new signage at polling places to reflect precinct changes.
- New ballot drop box and surveillance camera system installed at City Hall to ensure the security of returned absentee ballots.
- Obtained new ballot containers for additional ballot security.
- Utilized new office equipment to provide faster processing for voters who request a ballot in person.
- Aug. Primary Election: 240% increase in the number of absentee ballots.*
- Nov. General Election: 190% increase in the number of absentee ballots.*
- Increased the number of registered voters compared to the previous year.

*Numbers compared to the 2018 primary and general elections.



Andrea Muray
City Clerk

CITY ASSESSOR'S OFFICE

The **CITY ASSESSOR'S OFFICE** is responsible for determining the assessed and taxable value for all property in the City of Jackson. The office answers inquiries from residents, property owners, mortgage companies, prospective buyers, business professionals, appraisers and government agencies. We provide information on assessment policies and procedures, lot sizes, lot splits, legal descriptions, owners of land and qualifications for filling of State exemptions.

Additionally, the Assessor's Office tracks and verifies principle residential exemptions, updates property ownership information, creates special assessment rolls, maintains property tax maps, collects and analyzes sale data, defends assessments before the Michigan Tax Tribunal and maintains a computer assisted mass appraisal system.



Jason Yoakam
City Assessor



Garden and Jackson sign that greets drivers as they move through the N. Cooper Street roundabout from I-94 into Jackson.

CITY ATTORNEY'S OFFICE

The **CITY ATTORNEY'S OFFICE** is a full service law office, delivering a complete range of legal services to the City's elected and appointed officials and departments. The legal department defends the City against lawsuits, works to resolve citizen complaints, and drafts City ordinances, resolutions, contracts, and real estate documents. Other services include defending the City Assessor's Office in real and personal property tax cases filed with the State Tax Tribunal, responding to subpoenas, and tracking legislation affecting the City.

City Attorney Matthew Hagerty and his staff successfully defended the City in several lawsuits this past year including a proposed class action suit in the Michigan Court of Appeals; a variety of contract claims; and other complex civil litigation. The office continues to monitor the legal requirements of American Rescue Plan dollars the City has received; drafted ordinances at the City Council's direction; and engaged with citizens, businesses and non-profit entities throughout the City on a multitude of legal topics. The City Attorney's Office provides advice to all City departments on a variety of legal matters that impact their daily operations.



Matthew Hagerty
City Attorney

Hagerty's staff consists of an attorney who handles Administrative Hearings Bureau cases, an attorney who handles criminal prosecutions in 12th District Court, and two paralegals. The following is a synopsis of just some of the matters that were handled in 2022 by the legal department:

- 1,356 criminal cases were prosecuted in the 12th District Court.
- 357 police reports were reviewed for possible arrest warrants and, of those, 320 resulted in criminal charges being filed in the District Court.
- 396 new zoning, housing, garbage, and other blight-related ordinance violations were prosecuted in the City's Administrative Hearings Bureau.
- 55 cases were filed in Small Claims Court against property owners who failed to comply with their judgments. Outstanding judgments with smaller balances were referred to a collection agency.
- 56 insurance claims were processed for incidents ranging from flooding and tree limb damage to malicious destruction of property and vandalism.
- 327 Freedom of Information Act (FOIA) requests were processed by the City Attorney's Office staff.

CITY MANAGER'S OFFICE

The **CITY MANAGER'S OFFICE** is led by City Manager Jonathan Greene. Appointed by the City Council, the manager oversees all other appointed officials and City departments. Along with maintaining the efficiency of services, this office assists the Mayor and City Council with official business, provides internal and external City communications, manages the sale of City-owned property, and oversees economic development.

Administrative Assistant to the City Manager Lisa Moutinho administered the sale of 45 vacant lots this year, bringing \$22,805 in additional revenue to the City. Side lot sales slowed down in 2022 due to less resident demand and the City Manager's Office pivoting to selling lots for new home construction.

A collaboration with the Anchor Initiative to provide economic development for the City of Jackson continued this year, resulting in the sale of the Hayes Hotel property. Other development efforts brought plans for a food service training center and incubator at the City Center (former Masonic Temple).

Working with staff, the City Council, and community organizations, the City Manager's Office led efforts in late 2022 to address homelessness in Jackson. Part of this effort had the City working with Jackson Public Schools to acquire the vacant T.A. Wilson Academy building to use as a homeless shelter.

The City Manager's Office continued to make employee engagement and teamwork a priority in 2022. Monthly all-staff Zoom meetings and staff events continued to build connections among City employees. Department and division heads participated in Extreme Ownership training throughout the year.

DIVERSITY, EQUITY & INCLUSION

The **DEPARTMENT OF DIVERSITY, EQUITY AND INCLUSION (DEI)** entered its second full year in 2022. Headed by Chief Equity Officer John Willis, DEI works with the City Manager to create, maintain and promote opportunities that enhance diversity, equity and inclusion in the City of Jackson. 2022 department highlights include:

- Presented report to City Council and community organizations on how 1930s redlining and 1960s urban renewal had a lasting negative impact on the City's south side.
- Assisted City's Human Resources in revising job descriptions and employment outreach to attract more diverse applicants.
- Continued leading Diversity Action Team for City employees, creating a safe space for conversations about current social issues.
- Worked with Public Information Officer to organize LGBTQ Community Forum at Jackson City Hall to mark 5th Anniversary of Non-Discrimination Ordinance.
- Hired new DEI Office Administrator Leticia Albarran Rodriguez.



Members of the **MLK Corridor Improvement Authority**.

DEI also staffs the Human Relations Commission, Racial Equity Commission, Youth Council and MLK Corridor Improvement Authority. Commission highlights include:

- Racial Equity Commission proposed changes to the City's bidding process to allow disadvantaged business enterprises to obtain contracts for City-related work. The commission also hosted a Community Meet and Greet to engage the community on the commission's work and understand other racial equity efforts in Jackson. More than 100 people attended the event.
- With approval from the City Council, the MLK Corridor Improvement Authority expanded its boundaries to include more properties on S. Cooper Street. Following a presentation from Chief Equity Officer John Willis about a history of discriminatory practices on the City's south side, the City Council allocated \$4.5 million in American Rescue Plan funds to support the authority's work.

HUMAN RESOURCES

The **HUMAN RESOURCES DIVISION** serves the City's workforce and job-seeking public. The division is responsible for customer service, recruitment, benefits administration, compensation, unemployment and workers' compensation, employee law compliance, and employee and labor relations for the City's four unions and the non-union workforce. 2022 Human Resources numbers:

- 304 employment applications reviewed by staff to hire, promote or transfer 55 full-time employees.
- 221 full-time and 11 part-time employees by end of 2022 for a total of 232 City employees.
- 34 new hires and 17 promotions.
- 5 terminations, 13 resignations and 2 retirements.
- No positions eliminated.
- 50% increase in employees utilizing City of Jackson employee assistance program through Henry Ford Enhance EAP compared to 2020.



Human Resources Manager Doria LaPorte (left) and Labor Relations Technician Tabitha Bos (right).

Coming out of the COVID-19 pandemic, Human Resources remained flexible to help the City adapt to changing work situations and new challenges. The division implemented new HR software in 2022 to attract and keep talent, streamline work tasks, increase reporting capabilities, and gather employee data. HR staff continued their championing of initiatives from the City's Diversity, Equity and Inclusion (DEI) Department by serving on the DEI committee, along with leading the DEI Internal Policy and Practices Team.

COMMUNICATIONS

The City's **COMMUNICATIONS** section is run by Public Information Officer Aaron Dimick under the direction of the City Manager. Communications highlights from 2022 include:

- Dispersed 66 news releases to local media outlets.
- Represented the City in dozens of television, radio, digital media and print interviews.
- Grew social media accounts to include 15,000 Facebook followers, 2,300 Twitter followers and 2,000 Instagram followers.
- Launched new parks and trails section of City website, including a new interactive map.
- Oversaw the updating of signage and City imagery to replace the former Andrew Jackson City seal with the new City Seal and logo.
- Designed two new City flags to show the new City Seal and logo.
- Managed upgrade of City Council Chambers to include new cameras and audio equipment for improved meeting broadcasts, display monitors and new City Seal signage.
- Replaced printed City Hall lobby directory with digital monitor.
- Wrote, designed and mailed four seasonal newsletters to residents and businesses.
- Collaborated with the Jackson Pride Center to host a LGBTQ forum at City Hall.
- Facilitated naming of five plow/salt trucks through social media survey.



Public Information Officer Aaron Dimick shows the new City logo flag he designed.

DOWNTOWN DEVELOPMENT AUTHORITY

The **DOWNTOWN DEVELOPMENT AUTHORITY (DDA)** creates a vibrant downtown for all to enjoy. The DDA plans numerous downtown events throughout the year, such as car shows, food truck events, sidewalk sales and art walks. These events help increase foot traffic in the area and support downtown businesses.

The authority works to bring new businesses and apartments to the downtown area, communicating closely with local leaders. Loan and grant opportunities from the DDA assist businesses with facade, interior and sign improvements. Three new retail hanging signs and three facade improvements were funded through this program in 2022.

The DDA also runs the Grand River Farmers Market, sells gift certificates for downtown businesses, and oversees the special event application process for the City.

A full schedule of summer events returned in 2022. The authority sponsored and promoted several downtown shopping events, such as the Fall Festival and Christmas in the City. To assist bars and restaurants recover from the COVID-19 pandemic, the DDA finalized plans for a downtown social district and assisted establishments with outdoor seating areas.



Vendor Ben Marks poses with his offerings at the Grand River Farmers Market in June 2022.



Downtown Jackson businesses continued to flourish with sweet success in 2022.

(ABOVE) The Blue Julep moved from a shop on N. Jackson Street to a bigger location on W. Michigan Avenue and obtained a new sign through a DDA program.

(RIGHT) Yvette and Robert Wilkie of RJ's Heavenly Delights expanded to owning and operating the Metropolitan Ice Cream Co. on E. Michigan Avenue.



COMMUNITY DEVELOPMENT

The **COMMUNITY DEVELOPMENT DEPARTMENT (CD)**, formerly known as the Department of Neighborhood and Economic Operations, is responsible for implementing and enforcing City programs promoting the vision and goals of the City Council.

Community Development is instrumental in the administration of building permits, dangerous building enforcement, building and housing inspections, planning and zoning administration, homeowner rehabilitation, housing code enforcement, Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds, economic development, Brownfield redevelopment, and blight ordinance enforcement. CD also provides staffing for various boards and commissions, including the Historic District Commission, Jackson Brownfield Redevelopment Authority, Administrative Hearings Bureau, Planning Commission, Zoning Board of Appeals, Affordable Housing Development Board, and the Building Code Board of Examiners and Appeals.



Choice Neighborhood Plan ambassadors pose in front of a model of downtown. The model was used at community events for residents to identify housing needs and locations.

The Building Division is responsible for enforcing the State Construction Code; inspectors also investigate and prosecute instances of work done without permits or improperly licensed persons performing work. Staff reviews building and site plans, issues permits, conducts inspections, issues certificates of occupancy, enforces the sign and zoning ordinances, and condemns dangerous properties throughout the City. During calendar year 2022, the department issued 594 building permits with an estimated construction value over \$25 million. In addition, 521 electrical, 570 mechanical, and 382 plumbing permits were issued and inspected. CD staff also oversaw the demolition of 47 housing units (30 residential structures), 13 garages, and five commercial buildings.

CD provided over \$114,000 in rehabilitation loans to complete 8 projects for low-to-moderate income homeowners. Neighborhoods remained clean and livable, inspectors wrote 988 garbage violation citations, 131 inoperable/unlicensed vehicle citations, 63 tree/noxious weed violation citations, 43 instances of working without a permit, and 158 zoning violation citations. Beginning in April 2022, inspectors began warning property owners of violations to provide an opportunity to correct the situation before citations were issued, resulting in about 75% compliance overall. Housing inspections were initiated in over 2,900 non-owner units, as well as investigating 32 individual complaints reported by tenants.



New housing goes up on W. Prospect Street.

A highlight of 2022 was Community Development working with the Jackson Housing Commission on the Downtown Choice Neighborhood Plan. The City of Jackson was selected as one of eight cities nationwide to receive a Choice Neighborhood Planning Grant from the U.S. Department of Housing and Urban Development (HUD). The plan brought together residents at community events to collect feedback on housing needs in the downtown neighborhood. With Reed Manor being replaced with new housing in the coming years, the plan was essential to understand the needs of residents moving forward.

The department was also engaged in working to provide more affordable housing and combat homelessness. This included working with a developer on two prospective workforce housing developments on N. Blackstone Street and Greenwood Avenue. Efforts also began to attract home builders to build new housing on vacant City property.

PARKS, RECREATION & CEMETERIES

The **PARKS, RECREATION AND CEMETERIES DEPARTMENT** consists of 28 parks, two cemeteries, three recreation facilities, the oldest public golf course in the county, and several miles of multi-trail systems.

PARKS: There were several projects throughout the year:

- Reopened the Nixon Water Park after a two season pandemic closure.
- Started construction for a new playground, pavilion and walking path at Loomis Park.
- Installed new heating and cooling system for the Boos Recreation Center and finalized renovation plans.
- Upgraded the Ella Sharp Park Golf Course Learning Center.
- Added new greens to the Ella Sharp Park Miniature Golf Course.
- Designed improvements for Optimist Park.
- Planted tree in Elnora Moorman Plaza to recognize Asian American and Pacific Islander Heritage Month.
- Partnered with People for the Parks and Trails on park cleanups and holiday lights in five parks.
- Furthered collaboration with Grow Jackson on their garden at the Howard Woods Recreation Complex.

RECREATION: The Recreation Department provides a variety of athletic, enrichment and special event programs throughout the year for all ages. The department is also the first employment stop for up to 300 local youths and college students. Programs expanded and centers reopened in 2022 coming out of the COVID-19 pandemic. Highlights from the year:

- Launched collaboration with the Jackson YMCA to share lifeguards for the Nixon Water Park and provide swim lessons.
- Provided college courses at the MLK Recreation Center through Jackson College.
- Teamed up with AARP Michigan to offer Walk, Roll and Stroll Jackson events.
- Worked with Jackson Public Schools on aquatic programs at the Jackson High School Natatorium.
- Partnered with the Jackson Symphony Orchestra and Jackson School of the Arts on new programs at the MLK Recreation Center.
- Continued softball and baseball with the assistance of Jackson High School baseball and softball programs.

TRAILS: The trail system continued to expand:

- State and federal funding secured to reconstruct 2 miles of the MLK Equality Trail in coming years.
- Installed 62 LED lights on the MLK Equality Trail from W. Prospect Street to Weatherwax Drive.
- Received two new trash cans for the MLK Equality Trail donated by People for the Parks and Trails.



Resident volunteers cleaning up Grover Leake Park.



Improvements for the MLK Equality Trail continued in 2022.



Cheerleading Camp at Withington Stadium in summer 2022.

CEMETERIES: The City of Jackson owns and operates Mt. Evergreen and Woodland Cemeteries, both are considered historical landmarks. The cemeteries are fully operational and provide burials, marker settings, and operation of maintaining the cemeteries. 2022 numbers:

- 25 cremations
- 53 full burials
- 66 foundations

POLICE DEPARTMENT

As with any year in law enforcement, 2022 brought many challenges to the **JACKSON POLICE DEPARTMENT (JPD)**. Without hesitation, staff answered the call and continued their commitment to serving the citizens of our community. Serving with dignity and respect is our commitment.

This year brought a visible change to our officers and police headquarters. The adoption of a new City seal in 2021 prompted logo, patch, uniform and various signage upgrades.

A goal of implementing Group Violence Intervention (GVI) continued. GVI is a strategy focused on reducing homicides and gun violence, minimizing harm to communities through deterrence, and fostering stronger relationships between police and the people they serve. A huge step was hiring GVI Coordinator Cheryl Ragland. Cheryl began her position in June and was pivotal in the implementation of GVI. A Thanksgiving Turkey Drive-Thru event in Nov. organized by GVI had officers distributing 150 free turkeys.



GVI Coordinator Cheryl Ragland

In addition to GVI, other investigative and community efforts got underway to address gun violence. Early indications show these efforts are paying dividends. Gun homicides decreased from seven in 2021 to four in 2022. Total gunshot victims reduced from 31 in 2021 to 14 in 2022. JPD is committed to reducing these numbers even further in the coming years.

JPD found success using an Automated License Plate Reader system, referred to as FLOCK. The system uses 10 special cameras at intersections across the City of Jackson to capture photos of license plates. The plates are run through various law enforcement databases and will generate an alert when there is a match. The FLOCK system can help locate stolen license plates and vehicles, along with vehicles associated with wanted subjects and crimes.

Six new patrol officers were hired in 2022. Ending the year with 33 patrol officers meant there was only one officer vacancy. Having an adequate number of patrol officers provides quicker response times, in addition to improving safety for the community and the department as a whole.

This year brought many changes to our staffing throughout the department, but what remained the same is our obligation to providing quality service to the community. Overall, there was a 2% decrease in total crime from 2021 to 2022. The department will continue to strive to help create a safer community for the City of Jackson.



Director Elmer Hitt wears the new 2022 patch while handing off a free turkey at the Turkey Drive-Thru event in Nov.



JPD Honor Guard at the Jackson County Law Enforcement Memorial in May. This was the first public memorial since 2019 due to the pandemic.

FIRE DEPARTMENT

New equipment and facility upgrades made 2022 a memorable year for the **JACKSON FIRE DEPARTMENT (JFD)**. Station No. 2 on S. Milwaukee Avenue reopened in Jan. after being closed for 11 years. The station was reopened to provide better response times to the southern half of the City and improved mutual aid to Summit Township.



Fire Station No. 2 reopened in 2022 and received a substantial renovation.

A new Pierce pumper truck and facility renovations, made possible by American Rescue Plan funds, helped ensure Station No. 2 was functioning to the best of its ability. The renovations included improving parking and access to the building, installing taller bay doors, new roof, and interior improvements. Thanks to the support of City leaders, this station will be in good shape for years to come.

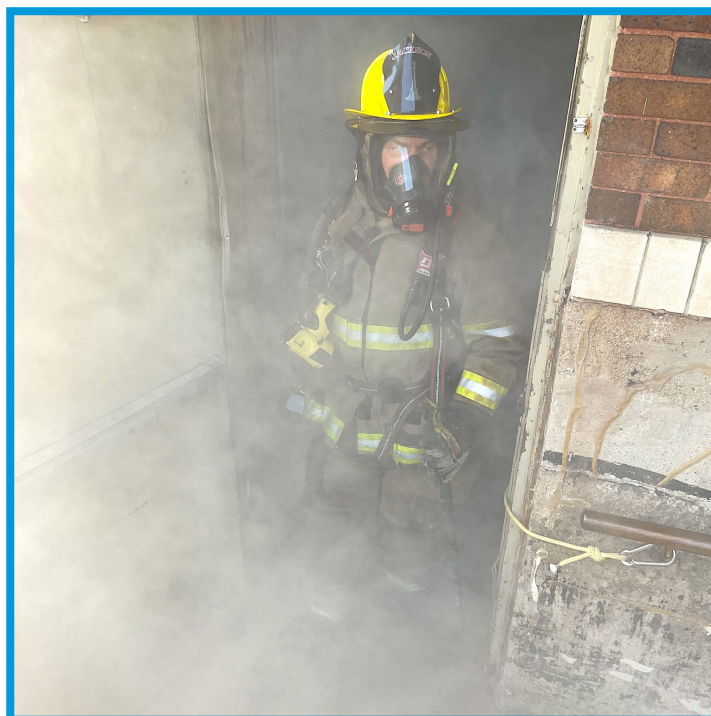
Station No. 1, JFD's Central Fire Station, also received some long-awaited attention in 2022. Infrastructure upgrades outside the station brought a new parking lot, sewer line, water main and the moving of two hydrants.

Firefighters continued to step up to new opportunities and challenges. JFD created a Fire Inspector position to improve its fire inspection program. Firefighter Tyler Whitehead was promoted to Fire Inspector in the fall. JFD launched its first-ever Car Seat Inspection Program in 2022, becoming the only organization certified to do car seat safety checks in Jackson County. This program was initiated by Firefighter Matt Jabkiewicz, who organized car seat check up events throughout the later half of 2022.

There was a 4% increase in calls this year compared to 2021 numbers, bringing a total of 5,399 service requests. Increased cooperation with neighboring fire departments improved training for crews to work safely at emergency scenes.



Firefighter Matt Jabkiewicz (left) and Police Reserve Officer Gavin Fowler (right) provided car seat inspections in 2022.



Firefighters trained at the former St. Joseph Catholic School in July prior to its demolition.

FINANCE DEPARTMENT

The City's **FINANCE DEPARTMENT** handles all centralized accounting and finance functions of the City. These include responsibilities relating to the preparation of budgets, financial statements, and audit schedules on a monthly and annual basis. In addition, the Finance Department processes payroll, accounts payable, and accounts receivable on a regularly scheduled basis.

The department also serves as administrative staff for the City's three pension plans whose net assets currently exceed over \$97 million. The Finance Department also acts in an administrative oversight capacity for the City's Management Information Systems Division as well as the Water and Sewer Billing/Public Works fiscal staff. The Finance Director also acts as the City's Purchasing Agent. A summary of activity during the year is as follows:

- Processed payroll for approximately 525 different employees (250 full time and 275 part-time) for a total payroll of approximately \$17.4 million.
- Maintained records for approximately 385 pensioners with benefit payments of over \$9.9 million.
- Issued over 5,100 accounts payable checks to vendors totaling approximately \$75 million.
- Processed approximately 1,600 invoices for various City charges totaling over \$6.3 million.

The City of Jackson recently received the "Certificate of Achievement for Excellence in Financial Reporting" for its Comprehensive Annual Financial Report for the fiscal year ending June 30, 2021. This Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of State and local government financial reports. In order to be

awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized Comprehensive Annual Financial Report, whose contents conform to program standards. The City has received this award for 30 straight years.

In Dec. 2012, Standard & Poor's affirmed the City's "A-" rating on the City's general obligation bonds and upgraded the City's outlook from "stable" to "positive". In Feb. 2013, the City was again upgraded to "A+" with a "stable" outlook on all of its general obligation debt. This more recent upgrade was largely the result of the City's commitment to financial stability through the adoption of a fund balance policy in late 2012 and the City's commitment to reduce health and pension costs. This ratings upgrade has allowed the City to save several million dollars in interest on bond issues and refinancings since that time.

The City has three self-administered pension plans. P.A. 202 of 2017 requires that the City report the funding levels of each plan, as well as the OPEB plan, annually. Funding levels for the pension plans that are under 60% need to demonstrate that steps are being taken to improve its respective funding status. As of June 30, 2022, all three of the City pension plans were over the 60% threshold and will not need to further demonstrate the steps taken to improve their funding.

2022 saw the retirement of long-time Finance Director Phil Hones. Assistant Finance Director Heather Ehnis became the City's new Finance Director in Dec. 2022.

Pictured: Front entrance to City Hall, where new signage was installed in early 2022.

FISCAL YEAR ENDING JUNE 30, 2022

	Revenues	Expenditures
GENERAL FUND	\$30,746,284	\$28,224,413
Special Revenue Funds:		
Major Street Fund	6,757,533	7,788,806
Local Street Fund	1,429,261	1,480,672
Ella W. Sharp Park Operating Fund	843,341	897,086
Affordable Housing	134,540	134,540
Public Improvement Fund	1,241,882	1,250,613
Cortland St. Redevelopment Projects Fund	10,201	40,020
Building Department Fund	571,225	469,734
Housing Code Enforcement Fund	1,128,618	1,085,397
Building Demolitions Fund	364,868	337,456
Drug Law Enforcement Fund	28,899	19,299
Police/Fire Grant Funds-Variou	82,617	82,617
SAFER Grant	192,526	192,526
Community Development Block Grant Funds	2,019,978	2,019,978
CESF Program Fund	5,362	5,362
American Rescue Plan Act	161,865	161,865
Recreation Activity Fund	212,105	176,421
Recreation Millage Program Fund	645,536	625,193
	\$15,830,357	\$16,767,585
Debt Service Funds:		
City Hall Refunding Debt Service Fund	753,520	732,722
2016/20 Capital Improvement Bond Debt Service Funds	1,816,898	1,809,810
2017 Michigan Transportation Bond Fund	761,350	761,350
DDA TIF Debt Service Funds	2,803,617	2,803,617
BRA TIF Debt Service Funds	1,174,404	1,174,404
Special Assessment Debt Service Fund	157,358	157,358
	\$7,467,147	\$7,439,261
Capital Project Funds:		
Capital Projects Fund	115,849	121,594
Brownfield Redevelopment Authority Fund Downtown Development Authority Project Fund	1,516,054	1,444,191
MLK Corridor Improvement Authority Project Fund	3,365,159	2,803,617
2020 Capital Improvement Bond Construction	97,045	97,045
Special Assessment Capital Project Fund	12	7,961
	1,104,061	793,198
	\$6,198,180	\$5,267,606
Enterprise Funds:		
Automobile Parking System Fund	94,742	262,753
Parking Assessment Fund	235,375	257,712
Parking Deck Fund	13,534	282,153
Sewage Fund	7,101,073	7,080,531
Water Fund	13,444,866	5,395,440
	\$20,889,590	\$13,278,589
TOTAL OPERATING FUNDS	\$81,131,558	\$70,977,454

NOTES:

- Operating Funds do not include Internal Service, Permanent or Trust & Agency Funds.
- Above amounts include transfers to and from other funds.

DEPARTMENT OF PUBLIC WORKS

The **DEPARTMENT OF PUBLIC WORKS (DPW)** maintains the City of Jackson's streets, sewers, and catch basins year round. During autumn, the department provides a leaf collection program. In winter, snow and ice removal is the priority.

The **UTILITY BILLING DIVISION** changed the look and format of the water and sewer bills. The new layout is streamlined, easier to read and is more informative. The new cut-away section provides customers with all payment options and leaves plenty of space for billing items, customer information and important messages regarding services. Staff sent out 71,212 bills in fiscal year 2021-22 for water and sanitary sewer service for a total amount of \$15,911,459.47.

The **WATER METER SERVICES DIVISION** completed 6,892 calls for service. These calls included emergency turn offs, water turn ons, investigations for disruption of service, low pressure, and leaks.

The **WATER TREATMENT PLANT** and **WASTEWATER TREATMENT PLANT** operate 24 hours a day, 7 days a week by certified operators and maintenance staff. The Water Treatment Plant treats and softens the drinking water that is supplied to over 50,000 residents and businesses of the City and Blackman Township. In 2021-22, the Water Treatment Plant produced and delivered 2.2 billion gallons of safe drinking water to customers. The water is tested daily in the City's certified testing laboratory according to Environmental Protection Agency (EPA) and State regulations. The Water Treatment Plant started a \$1.1 million clarifier rehabilitation project, and a \$400,000 sodium hydroxide replacement project. A Drinking Water State Revolving Fund (DSFRW) loan was secured for more projects at the treatment plant.

The Wastewater Treatment Plant provides service to over 85,000 residents and businesses in the City, surrounding townships, and the State Prison of Southern Michigan. Wastewater coming to the plant in fiscal year 2021-22 averaged approximately 12.1 million gallons per day, or 4.4 billion gallons treated during the year. Pollutants are removed from the wastewater as it passes through the treatment process, with the clean water returned to the environment through a regulated outfall to the Grand River north of the City Limits.

The Water Treatment Plant completed a Filter Gallery piping project to replace aging pipes, valves, and actuators. This included some of the main arteries in the water plant.

The **PUBLIC WORKS MAINTENANCE DIVISION** through the **STREETS, SANITARY SEWERS, WATER DISTRIBUTION SYSTEM, FORESTRY & MOTOR POOL** are responsible for maintaining 100 miles of local streets, 54 miles of major streets, and 8 miles of State highways in the City. Maintenance activities include street maintenance and repairs, including over 2,546 tons of asphalt patching, snow and ice removal, forestry services that include tree trimming and removal, street sign repair and replacements, storm sewer maintenance, as well as sanitary sewer collection system maintenance. The water distribution staff is responsible for maintaining 244 miles of water main, 1,670 hydrants and 2,412 valves.

In 2022, crews repaired 21 water main breaks, exercised 677 water main valves, replaced five water main valves, repaired 156 hydrants, replaced nine hydrants, installed 27 new water services (15 of them were full lead line replacements), replaced 48 curb stop valves and retired three water mains/water services.

Hindered by a large volume of leaves falling early in the season, loose leaf collection was completed in mid-Dec.

Lead service line replacements continued in 2022, with DPW staff completing 15 lead line replacements and planning hundreds of replacements in the coming years.

The **PUBLIC WORKS FISCAL SERVICES DIVISION** continued to secure funds for infrastructure upgrades for the water plants from State and federal government sources.

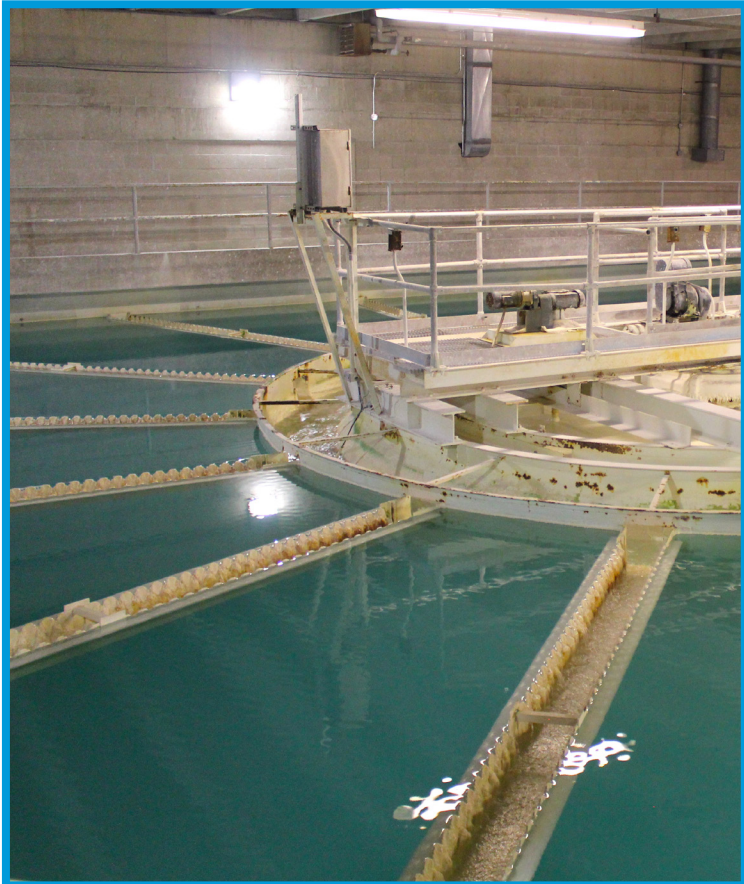
This included working with the City Council to allocate \$4.1 million in American Rescue Plan funding for infrastructure upgrades at the water treatment plants, including the acquisition of new equipment to replace antiquated equipment in the Motor Pool fleet.

DPW staff assisted in applying to obtain a DSFRW loan in the amount of \$11.9 million with principal forgiveness of \$2.3 million for improvements to the electrical equipment and the primary clarifiers at the City's Wastewater Treatment Plant.

The department aided in obtaining \$1.7 million in federal grants from the EPA Community Project Funding under the Consolidated Act of 2022, to replace the water transmission main near Jackson's historic train depot.



Staff from various Public Works divisions come together for a photo at the DPW Operations Center.



Upgrades continued at the Water Treatment Plant.



DPW plow/salt truck responds to a winter weather event.

ENGINEERING DIVISION



The E. High Street Bridge was replaced in 2022 by the Michigan Department of Transportation.

The **ENGINEERING DIVISION** bid and managed 24 projects in 2022 totaling over \$9.35 million. The division also participated in two projects administered by the Michigan Department of Transportation, the E. Washington Avenue Bridge over the Grand River in the Bridge Bundle Package (\$1.25 million) and the N. Jackson Street and N. Mechanic Street railroad bridges (\$32.35 million). As part of water main projects, Engineering replaced 58 lead service lines in 2022.

Construction projects included:

- E. High Street Bridge over the Grand River – superstructure and pier cap replacement.
- S. West Avenue: Carlton Boulevard to W. Michigan Avenue – water main replacement.
- Greenwood Avenue: Griswold Street to W. Morrell Street – mill and fill with asphalt pavement along with new signals at Fourth Street and Greenwood Avenue, plus Fourth and W. Prospect Street.
- Intersection improvements with new signals at S. West Avenue and W. Franklin Street, S. West Avenue and W. Morrell Street, and E. Ganson Street and N. Elm Avenue.
- MLK Equality Trail: Weatherwax Drive to W. Prospect Street– installed new LED lighting.
- E. Michigan Avenue: N. Cooper Street to Horton Street – lead service line replacements.
- Parking lot seal coating – crack fill, seal coating and line painting in five parking lots.

Design projects included:

- Pearl Street loop of the north branch water transmission main.
- Water main engineering for 4-inch water main replacement on eight streets.
- N. Perrine Street: E. Michigan Avenue to E. Pearl Street- street and water main design.
- Trail crossing enhancements engineering.
- Interceptor sewer rehabilitation engineering.
- MLK Equality Trail construction engineering.

Miscellaneous Projects included:

- Asphalt crack treatment, pavement marking, Durand Street and Pearl Street drainage corrections, Wildwood Avenue water main: Lydia Street to Steward Avenue, Winthrop Street storm sewer replacement, High Street patching, and the traffic signal maintenance contract.

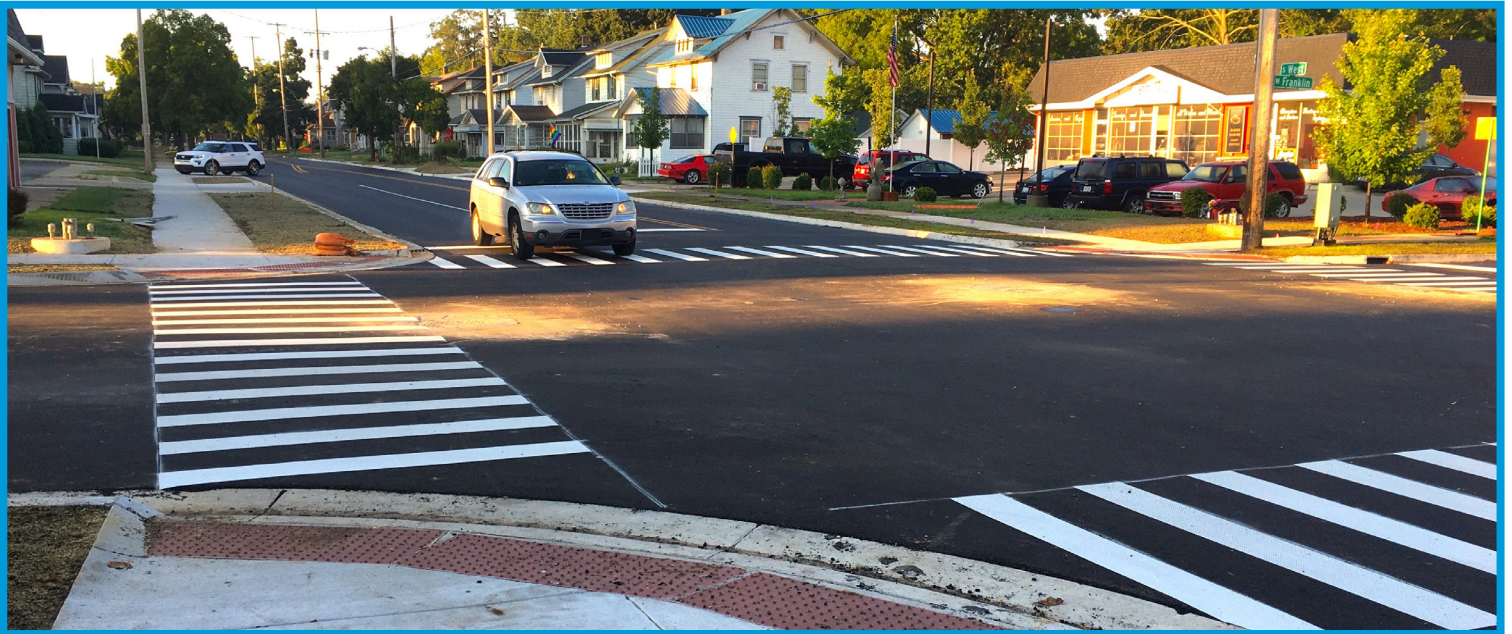
Engineering staff also participated on the Jackson Area Comprehensive Transportation Study Technical and Policy Committees and the University Region Bridge Council.



Water main and lead service line replacement project on S. West Ave.



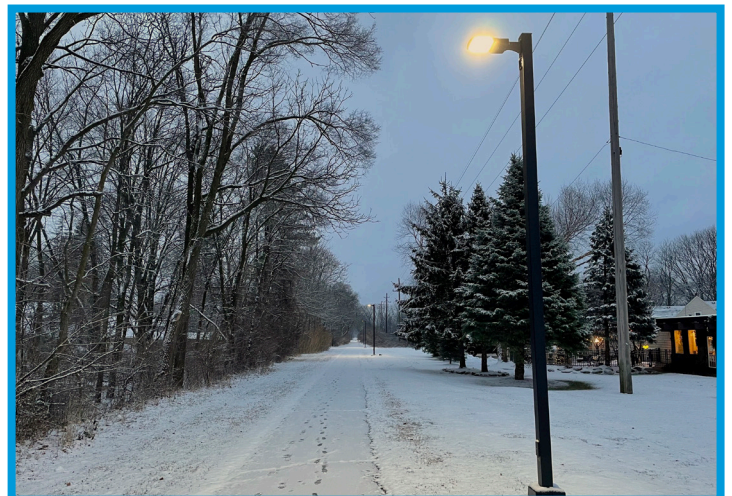
Lead line replacement on E. Michigan Ave.



Completed construction project at S. West Avenue and W. Franklin Street.



New pavement on Greenwood Avenue.



New lights installed on the MLK Equality Trail.

AROUND THE CITY



Mayor Daniel Mahoney dedicates a tree in Elnora Moorman Plaza in May to honor Asian American Pacific Islander Heritage Month.



A new absentee ballot drop box was installed outside City Hall ahead of the Nov. Election.



Rendering of a rejuvenated Hayes Hotel. The property was sold to a developer for a mixed-use development in 2022 after City ownership for 19 years.



The Nixon Water Park reopened in June 2022 after a two season pandemic closure. The Parks and Recreation Department collaborated with the Jackson YMCA on sharing lifeguards to overcome a lifeguard shortage.



Technology and signage upgrades were completed in the City Council Chambers in Dec.

AROUND THE CITY



Mayor Daniel Mahoney delivers the State of the City Address at the Boos Recreation Center in March.



The final Bright Walls Mural Festival was held in Sept. This mural on E. Cortland Street was sponsored by the City of Jackson.



The MLK Recreation Center expanded programs in 2022 to include arts and music. In April, Jackson native and composer Marcus Norris performed with the members of the Jackson Symphony Orchestra for a special concert at the center.



Five slow/salt trucks were given Jackson-centric names in 2022: Jackson Frost (pictured), Cas-Blades, Cooper Scooper, Cold Air Jubilee and Grand Shiver.



A new sign is unveiled in Dec. at the MLK Recreation Center to highlight the ongoing partnership between the City and Jackson College to offer college courses at the center.

MAYOR & CITY COUNCIL



Laura Dwyer Schlecte
Ward 4



Angelita V. Gunn
Ward 3



Karen Bunnell
Ward 5



Freddie Dancy
Ward 2



Will Forgrave
Ward 6



Arlene Robinson
Ward 1



Daniel Mahoney
Mayor