

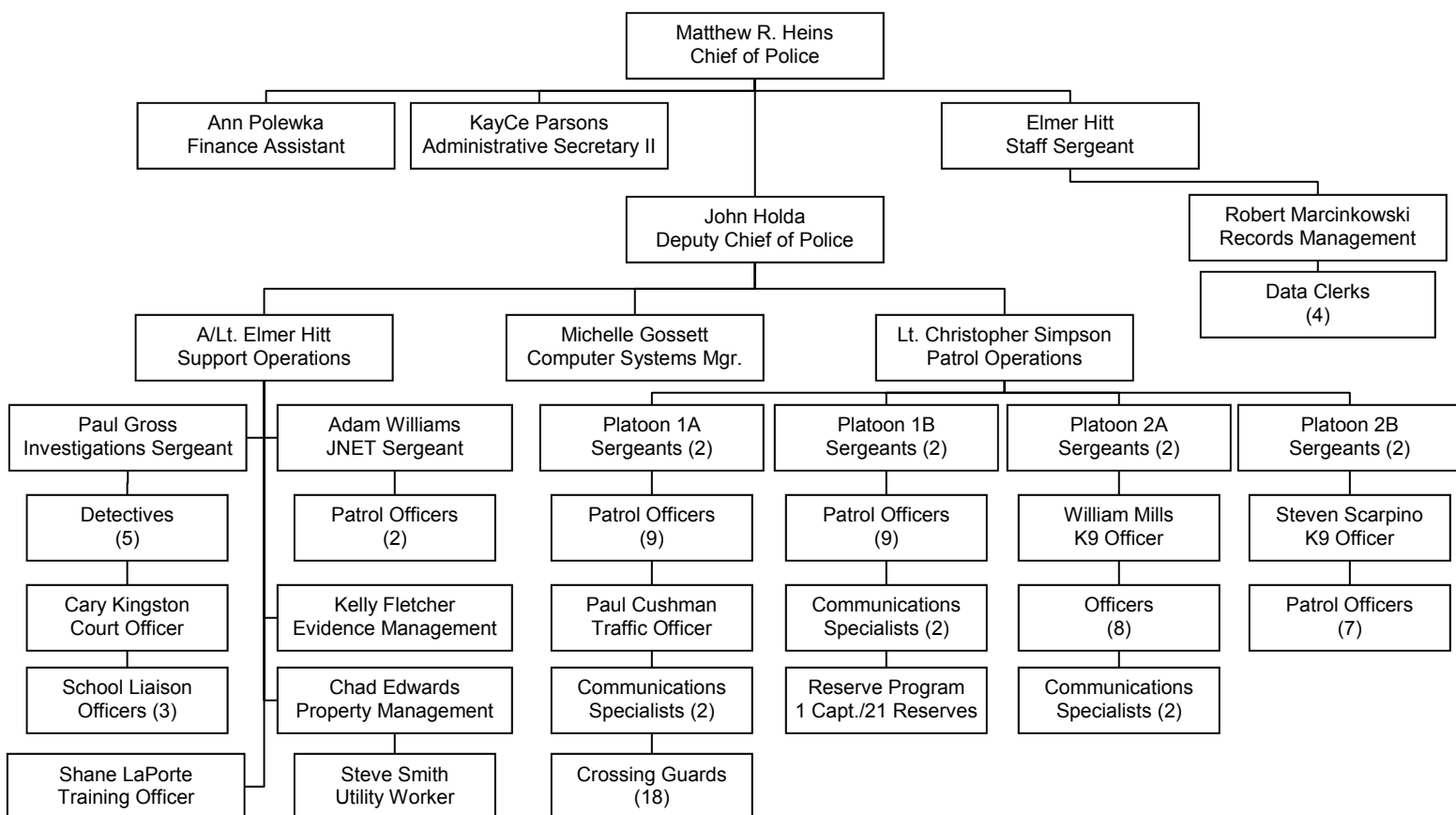
City of Jackson Police Department



2009 Annual Report

Jackson Police Department

Organizational Chart



Employees of the Jackson Police Department

As of 12/31/09

Paul Albrecht, Officer
 Steven Andrews, Officer
 Jeremy Barnett, Officer
 Matthew Beard, Officer
 Timothy Black, Officer
 James Bonneau, Officer
 Michael Brandt, School Liaison Officer
 Charles Brant, School Liaison Officer
 Cynthia Brenner, Data Clerk II
 Richard Burkart, Officer
 Jennifer Carter, Sergeant
 Richard Cook, Sergeant
 Lewis Costley, Officer
 Paul Cushman, Traffic Officer
 Chad Dermeyer, Officer
 Craig Edmondson, Officer
 Chad Edwards, Coordinator
 Kelly Fletcher, Coordinator
 Andrew Flint, Officer
 Michael Galbreath, Officer
 Jason Ganzhorn, Officer
 Sergio Garcia, Detective
 Christopher Garrett, Officer
 Cheryl Gilmore, Communication Specialist
 Michael Gleeson, Sergeant
 Scott Goings, Officer

Michelle Gossett, Computer Sys. Manager
 Gary Grant, Officer
 Ryan Grimm, Officer
 Nathan Gross, Officer
 Paul Gross, Sergeant
 Matthew Heins, Chief of Police
 Marcy Hibbard, Communication Specialist
 Timothy Hibbard, Sergeant
 Kevin Hiller, Sergeant
 Elmer Hitt, Acting Lieutenant
 John Holda, Deputy Chief of Police
 Laurence Jacobson, Officer
 Robert Jenks, Sergeant
 Mark Karle, Officer
 Cary Kingston, Court Officer
 Shane LaPorte, Officer
 Adam LaVigne, School Liaison Officer
 John Lillie, Officer
 Shannon Marcetic, Officer
 Robert Marcinkowski, Coordinator
 Jeff Mazur, Sergeant
 William Mills, K9 Officer
 Ralph Morgan, Officer
 Jan Noppe, Officer
 Robert Noppe, Officer
 KayCe Parsons, Administrative Secretary II

Matthew Peters, Officer
 Ann Polewka, Finance Assistant
 Peter Postma, Officer
 JoAnne Reese, Communication Specialist
 David Renteria, Officer
 Holly Rose, Officer
 Eric Roth, Officer
 Kyle Ruge, Communication Specialist
 Steven Scarpino, K9 Officer
 Dean Schuette, Jr., Detective
 Gary Schuette, Detective
 Carrie Shrock, Communication Specialist
 Christopher Simpson, Lieutenant
 Ed Smith, Detective
 Jennifer Smith, Officer
 Marc Smith, Officer
 Steven Smith, Utility Worker II
 Ryan Speidel, Officer
 David Stadelman, Sergeant
 Wesley Stanton, Officer
 Brett Stiles, Detective
 Thomas Tinklepaugh, Officer
 Marilyn Walker, Data Clerk II
 Kathy Webb, Data Clerk II
 Mary Weston, Data Clerk II
 Adam Williams, Sergeant
 Toni Wilson, Communication Specialist



Chief's Letter

By definition, an annual report is a “report issued yearly by an organization giving an account of its internal workings and especially its finances.” I encourage you to take a few minutes to study this annual report, because it gives you a clear picture of the internal workings of the Jackson Police Department. I will not regurgitate what is already described by various members of the Department on the functions and responsibilities of their respective work assignments. I would like to take a minute and convey the pride and privilege I feel in leading the great men and women of the Jackson Police Department.

Like prior years, 2009 brought many challenges and opportunities upon the police department. Circumstances ranged from officers again being required to use lethal force to protect a citizen from a lethal assault, to adjusting how we do business in the Records Division due to staff reductions, to laying off two officers, down to the daily demands placed on each and every employee in this organization. Police work by its very nature can be a demanding job. Often, employees have to deal with citizens in difficult situations and must make a variety of decisions to resolve conflict while still maintaining a high level of professionalism and respect for all involved. Once again, everyone rose to the occasion and did their very best to deal with these daily demands.

This annual report, like others, provides insight into the outstanding work conducted every day with little fanfare or recognition. It is because of each and every employee's hard work and commitment to this organization that I am able to perform my job. I am truly humbled and feel honored to be given the opportunity to serve as their, and your, chief of police. If not for their dedication, Jackson truly would not be a great place to live!

Sincerely,

Matthew R. Heins
Chief of Police

2009 Jackson Police Department Demographics

	<i>Caucasian</i>	<i>African American</i>	<i>Hispanic</i>	<i>Asian</i>	<i>Total</i>
Sworn—Male	50	4	2	1	57
Sworn—Female	5	0	0	0	5
Civilian—Male	4	0	0	0	4
Civilian—Female	11	2	0	0	13
Total	70	6	2	1	79

Staff Sergeant by A/Lieutenant Elmer Hitt

The Staff Sergeant position at the Jackson Police Department incorporates many different and varied administrative assignments which include:

- Internal investigations
- Grant writing and management
- Operations Manual review and management
- Participation on the Jackson County Substance Abuse Prevention Coalition
- Pre-employment testing and background investigations
- Supervising the Records Coordinator
- College internship program
- Volunteer program



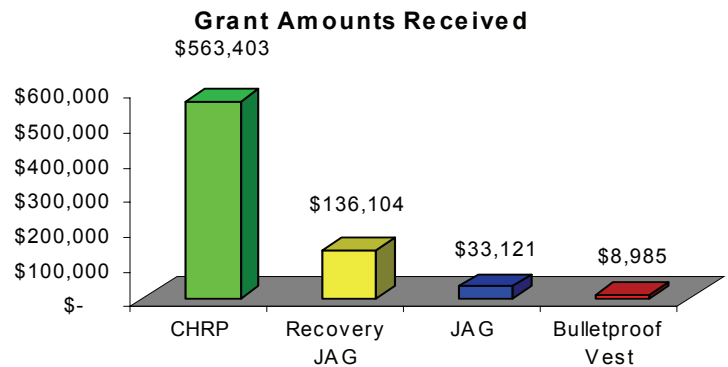
Shirley Johnson
Volunteer

Volunteers

Budget reductions resulted in the layoffs of two part-time data clerks in the Records Bureau. During 2009 Shirley Johnson was acquired as a volunteer to assist there. Her generous gift of time to the Department has been an invaluable benefit to maintaining quality of service to the community we serve.

Grants

The American Recovery and Reinvestment Act of 2009 signed into law by President Obama brought some new grant opportunities to the Jackson Police Department. Two grants under this act allowed the Department to retain officers and keep them on the street where they are most needed.



Recovery Act Grants

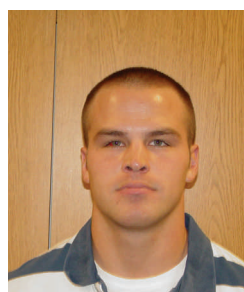
- COPS Hiring Recovery Program (CHRP) – Funds three officers for three years
- Recovery Act: Justice Assistance Grant (JAG) – Funds two officers for one year

Non-Recovery Act Grants

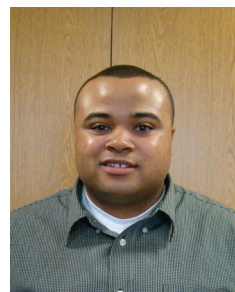
- Justice Assistance Grant – Partially funds one officer for one year
- Bulletproof Vest Grant



Bernie Balmes, Intern
Ferris State University



Chris Balmes, Intern
Ferris State University



Travis Holda, Intern
Jackson Community College



Amir Orandi, Intern
Jackson Community College

Internal Investigation Summary
Major Internal Investigation Summary - 2005-2009

Year	Total Complaints	Total Allegations	Exonerated	Unfounded	Sustained	Not Sustained	# Resulted in Discipline	Citizen Initiated
2005	7	12	2	3	4	3	0	5
2006	10	23	10	3	5	5	3	6
2007	9	13	7	2	1	3	1	6
2008	8	29	9	0	14	6	2	4
2009	6	8	5	0	2	1	2	2

Minor Internal Investigation Summary - 2005-2009

Year	Total Complaints	Total Allegations	Exonerated	Unfounded	Sustained	Not Sustained	# Resulted in Discipline	Citizen Initiated
2005	7	14	2	11	0	1	0	7
2006	7	10	5	4	0	1	0	7
2007	7	7	3	2	2	0	2	6
2008	8	10	5	1	0	4	0	7
2009	8	8	4	0	2	2	0	7

Administrative Review Investigation Summary - 2005-2009

Year	Total Complaints	Total Allegations	Exonerated	Unfounded	Sustained	Not Sustained	# Resulted in Discipline	Citizen Initiated
2005	13	17	0	0	16	1	15	2
2006	19	26	9	4	9	4	9	9
2007	17	24	0	4	7	13	6	7
2008	17	17	1	1	13	2	13	3
2009	12	17	1	0	10	6	8	1

Major internal investigations are cases of alleged brutality, racial profiling, sexual harrassment, etc.; Minor internal investigations are often caess of alleged improper service or unprofessional behavior; and Administrative Reviews examine an employee's actions when accused of a minor infraction.

2009 Use of Force Summary

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Type	Threatened Deadly Force	0	1	0	0	2	0	1	2	0	1	0	2	9
	PPCT	3	2	2	1	1	0	0	1	1	0	0	1	12
	Ground Defense	2	1	1	3	0	1	1	6	1	3	4	2	25
	Chemical Agent	2	3	4	1	2	5	4	5	1	1	1	3	32
Outcome	Arrests	3	3	4	3	1	5	4	9	2	3	4	4	45
	Officer Injuries	1	0	1	1	1	3	1	0	1	0	0	0	9
	Subject Injuries	1	0	0	1	1	1	1	0	1	1	2	0	9
Reason	Drugs	1	0	0	0	1	0	0	2	0	0	0	0	4
	Alcohol	1	2	2	0	2	4	4	4	2	0	1	4	26
	Mental Illness	0	0	1	0	1	0	1	1	0	1	1	0	6

In 2009, the Jackson Police Department made 3,781 arrests. Of those arrests, force was only applied 53 times. Force was used in only 1.4% of total arrests.

Patrol Operations by Lieutenant Christopher Simpson

The Jackson Police Department's foundation is laid by the groundwork the patrol division produces. Patrol is considered the core service of this organization. In 2009, the patrol force was comprised of one lieutenant, eight sergeants, and thirty-seven police officers. In a collaborative effort, they concentrated on providing professional and ethical service to the community through a philosophy of long-term problem solving. This service was delivered to the neighborhoods by officers patrolling areas walking their beats, riding bicycles and the Segway, and police vehicles. The patrol division is divided into eight different areas of the City of Jackson. Each is called a Policing and Community Team (PACT). Overall, the PACTs presented over 50 different educational presentations to the community.

The Patrol Division took 46,026 total incidents, generated 28,553 reports, made 3,787 arrests, 17,473 traffic stops and 1,143 accidents.

2009 Calls for Service					
<i>January</i>	<i>February</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>
2798	3459	3881	3855	4341	4447
<i>July</i>	<i>August</i>	<i>September</i>	<i>October</i>	<i>November</i>	<i>December</i>
4562	4477	4066	3635	3388	3117

**In 2009, we began counting all traffic stops as calls for service.*

"Every day I come to work I meet unique challenges and experiences. The most rewarding aspect is meeting new people and helping them solve their problems. Sometimes people need a different perspective and positive direction to help, and the patrol force happily delivers that assistance daily."

- Sergeant Kevin Charles Hiller

"As a police officer I have had the unique opportunity to meet and greet all walks of life in our community. It's a rewarding experience to reach out and offer a helping hand to those in need from a police endeavor."

- Officer Jennifer Kay Smith

Traffic Enforcement by Sergeant Kevin Hiller

The Jackson Police Department has maintained a dedicated traffic unit since 1997. The traffic unit's responsibilities include enforcing both city and state traffic codes, investigating traffic accidents, and identifying and monitoring high traffic crash intersections and areas.

In 2009, the Jackson Police Department investigated 1,443 traffic crashes. Traffic crashes on public property totaled 1,243, while 200 crashes occurred on private property. The Jackson Police Department investigated two fatal accidents in 2009. According to a study conducted by the University of Michigan Transportation Research Institute (UMTRI) conducted for the Michigan Office of Highway Safety Planning, the average cost of a traffic crash is \$21,253. Jackson's cost for traffic crashes in 2009 totaled \$30,668,079.

Traffic enforcement as a whole is and has been a priority to many officers tasked with patrol duties. A total of 7,428 tickets were issued in 2009 by the 37 officers assigned to patrol duties. Traffic stops conducted by officers result in the possible issuance of traffic citations and also the arrest of suspects wanted in conjunction with numerous other crimes, including narcotics and wanted fugitives.

*Michigan Incident Crime Reporting
2006—2009 Comparison*

Type of Incident	2009		2008		2007		2006
Part I Crimes		<i>Inc/Dec</i>		<i>Inc/Dec</i>		<i>Inc/Dec</i>	
Homicide	3	50%	2	-33%	3	0%	3
Rape	68	-14%	79	32%	60	30%	46
Robbery	80	8%	74	-9%	80	-10%	89
Aggravated Assault	225	18%	191	4%	183	19%	154
Burglary	414	-3%	427	31%	327	-15%	383
Larceny	1355	-6%	1443	-2%	1471	-21%	1861
Auto Theft	84	-19%	104	-21%	132	4%	127
Arson	19	27%	15	-25%	20	-9%	22
Total Part I	2248	-4%	2335	3%	2276	-15%	2685
Part II Crimes		<i>Inc/Dec</i>		<i>Inc/Dec</i>		<i>Inc/Dec</i>	
Non-Aggravated Assault	1239	-2%	1258	-15%	1479	-2%	1504
Forgery & Counterfeiting	46	-10%	51	28%	40	-60%	99
Fraudulent Activities	257	20%	214	-12%	242	-4%	253
Embezzlement	10	-47%	19	-14%	22	-45%	40
Stolen Property	38	58%	24	-17%	29	61%	18
Vandalism	789	2%	773	-13%	885	-16%	1049
Weapons	61	-10%	68	10%	62	-30%	88
Prostitution & Com. Vice	7	-59%	17	-19%	21	40%	15
Sex Offenses	37	-33%	55	28%	43	-10%	48
Narcotics & Drugs	695	-17%	837	42%	589	-21%	742
Gambling	1	-50%	2	0%	0	0%	0
Family & Children	75	-4%	78	-19%	96	-3%	99
DUIL & DUID	570	73%	330	4%	316	-35%	483
Liquor Laws	415	8%	383	-1%	388	-13%	447
Disorderly Conduct	387	8%	357	4%	344	-3%	353
All Other	1459	-5%	1537	-3%	1580	-6%	1683
Total Part II	6086	1%	6003	-2%	6136	-11%	6921
Total Part I & II	8334	0%	8338	-1%	8412	-12%	9606

2009 Awards



*Marcy Hibbard
Civilian Employee
Of the Year*



*Wesley Stanton
Officer
Of the Year*



*Frank VanGoethem
Reserve Officer
Of the Year*

Photos courtesy of Rod Soat Photography

Medal of Valor **Sergeant Michael Gleeson**

Meritorious Service Lieutenant Christopher Simpson

Team Awards Officer Jeremy Barnett Officer Matthew Beard Officer Richard Burkart Officer Christopher Garrett Officer John Lillie Officer Shannon Marcetic Mrs. Carie Meadows Officer Eric Roth

Term Awards Officer Jeremy Barnett—1st Term Officer Eric Roth—2nd Term Officer Jennifer Smith—3rd

Citizen Awards Mr. Leonardo Aponte Mr. Bernard Balmes Mr. Eric Berry Mr. Charles Breidenbaugh Ms. Catherine Collver Mr. Derrick King Mr. Michael Sierminski Mr. Andrew Soles Mr. Peter Varga Ms. Diane Worthey

Partner Awards Mr. Nick Mehalco

Outstanding Service Officer Matthew Beard Officer Richard Burkart (2) Officer Lewis Costley Detective Sergio Garcia Officer Ryan Grimm Officer Nathan Gross Officer Adam LaVigne (3) Officer Shannon Marcetic Sergeant Jeffrey Mazur Officer William Mills Officer Ralph Morgan Officer Eric Roth Officer Jennifer Smith Officer Wesley Stanton (3) Detective Brett Stiles Officer Richard Burkart

Merit Citation Officer Michael Galbreath Ms. Shirley Johnson Deputy James Moore Officer Ralph Morgan Officer Jan Noppe Officer Robert Noppe Detective Gary Schuette Detective Ed Smith Officer Wesley Stanton Detective Brett Stiles

Honor Guard by Officer Scott Goings

Several times each year, the Jackson Police Department is represented by their Honor Guard. The Honor Guard is comprised of 13 members, ranging in rank from lieutenant to officer. Each year the Honor Guard attends parades, memorial services, flag-raising ceremonies, and funerals for Jackson Police retirees and those killed in the line of duty.

Honor Guard members are part of an elite unit, specially trained to provide these services. The Jackson Police Honor Guard is recognized for their professionalism, dedication, and excellence. The members of this group are proud to serve the Jackson Police Department and the citizens of Jackson in this capacity.

Although there are many specialized units within the Jackson Police Department, this unit differs greatly from all the others. Whether it's the SRT or JNET, the goal is to "catch the bad guy." With the Honor Guard, the goal is to represent the Jackson Police Department and the citizens of Jackson in the most professional, and honorable way.

The Honor Guard would like to thank the Unit's commander, Lieutenant Christopher Simpson for his continued leadership, dedication, and professionalism. Lieutenant Simpson brings his extensive military background to the Honor Guard, keeping us looking sharp and disciplined.

The Honor Guard is also privileged to have Retired Lieutenant Frank Miller as part of the team. Retired Lieutenant Miller was hired by the Jackson Police Department in 1954 and retired in 1977. He founded the Honor Guard in 1970, and continues to be an active member to this day. Miller rarely misses an Honor Guard event, and is always available to lend his assistance. We applaud him for his dedication to the unit, and for his dedication to the citizens of Jackson.

In addition to Lieutenants Miller and Simpson, the Jackson Police Department's Honor Guard is comprised of Sergeants Jennifer Carter, Timothy Hibbard, Kevin Hiller, and Jeffrey Mazur; Officers Lewis Costley, Scott Goings, Shane LaPorte, Jan Noppe, Matthew Peters, Steven Scarpino, and Marc Smith.

Officers Killed in the Line of Duty

*Sergeant Frederick Booth—End of Watch—March 19, 1906
Fatally wounded while apprehending safe burglars.*

*Captain John Holzappel—End of Watch—February 5, 1907
Fatally wounded by a disgruntled employee.*

*Officer Leonard Carey—End of Watch—December 13, 1930
Fatally wounded during a domestic disturbance.*

*Lieutenant William James Nixon—End of Watch—April 27, 1978
Fatally wounded while apprehending a man transporting stolen construction equipment.*

Support Operations by A/Lieutenant Elmer Hitt

Support Operations is comprised of the Detective Bureau, Jackson Narcotics Enforcement Team (JNET), Service Desk, Property Management, Evidence Management, Records Management, School Liaison Officers, Court Officer, and Training Officer. These employees work tirelessly each day to sustain and support the professional police services which are provided to the citizens of our community. When one takes a moment to think about the volume of work completed on an annual basis by Support Operations personnel, it is truly remarkable!

Although we sometimes forget, the work does not end after the police officer takes the report on the street. This initial report often requires investigative follow-up, drug investigations, citizen assistance, evidence and/or property processing, data entry, technology upgrades, school partnerships, warrant processing, and training. All of these behind-the-scenes functions are critical to the continued success and service provided by the Jackson Police Department.

Detective Bureau by Sergeant Paul Gross

The Detective Bureau is responsible for investigating a wide spectrum of criminal complaints that directly affect citizens of this community. The Bureau includes a detective sergeant, five detectives, three school liaison officers, the court officer, and the training officer. The detective sergeant is responsible for the assignment, direction, and review of cases. The detective sergeant also processes and manages all City drug forfeiture cases, coordinating information between the City Attorney, Prosecuting Attorney, and other related government agencies.

Detectives investigated 447 cases during 2009. These cases included felony crimes such as home invasions, child abuse, arson, and violent armed robberies. The detectives worked diligently to solve the cases assigned to them. Detectives traditionally respond to major crime scenes where they begin their investigation, including interviews, search warrants, and the apprehension of suspects. The detectives are well known within the community for their tenacity and ability to thoroughly investigate crime.

The court officer is instrumental in coordinating reports to be forwarded to the Prosecutor's and City Attorney's offices; as well as obtaining arrest warrants. The court officer also serves hundreds of subpoenas during the course of the year in an effort to bring justice for the victims. The court officer acts as a liaison between the Jackson Police Department and the Jackson County court system.

The Jackson Police Department has a unique partnership with the U.S. Attorney's Office and the Bureau of Alcohol, Tobacco, and Firearms (BATF). A federally funded initiative called Project Safe Neighborhoods was implemented in Jackson by the BATF. This collaborative effort is utilized in combating criminal gang and illegal gun activity in the city. The U.S. Attorney's Office in Detroit indicted many gang members and gun cases initiated by Jackson police officers and BATF agents. This collaboration between federal agencies and the Jackson Police has led to a strong message being sent to offenders within this community that if investigated and federally prosecuted, the end result will inevitably be severe punishment and a lengthy prison sentence.

In summary, together all members of the Jackson Police Department understand we are all part of the same team. We work together to reach common goals and make the community a safer place to live and work.

Patrol Training Officer by A/Lieutenant Elmer Hitt

The Patrol Training Officer (PTO) program consists of 15 weeks of training divided into four phases, including week long Mid-Term and Final Evaluations. The four training phases are divided into areas called Substantive Topics: Non-Emergency Incident Response, Emergency Incident Response, Patrol Activities, and Criminal Investigation.

Within each training phase are 15 Core Competencies that make up the basic training elements of each phase. The Substantive Topics and Core Competencies are brought together to form a Learning Matrix, the content of which represents the procedures, policies, laws, and philosophies the trainee will learn. The matrix serves as a guideline for trainers and trainees during the program and demonstrates the relationship between Core Competencies and daily police activities.

This training method incorporates the Department's problem solving and community policing philosophies to enhance the skills and abilities of each new officer joining the team of professionals at the Jackson Police Department. Two officers successfully completed the program in 2009.

PTO Training Process

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
Journaling	●															
Neighborhood Profile Exercise		●														
Coaching & Training Exercise		●	●	●	●	●	●		●	●	●	●	●	●	●	
Problem-Based Learning Exercise		●		●		●	●		●		●		●	●	●	
	Integration	Phase A			Phase B			Mid-Term Evaluation	Phase C			Phase D			Final Evaluation	

Retirements

Communication Specialist D. Denise Kottke

Retired November 3, 2009

K9 Beggy

Retired March 31, 2009

Layoffs

Officer Kyle Ruge

November 6, 2009

Officer Warren Johnson

November 6, 2009

Promotion

Ed Smith

Promoted to Detective March 21, 2009

Hiring

Communication Specialist Kyle Ruge

Hired November 15, 2009

Jackson Narcotics Enforcement Team by Sergeant Adam Williams

The Jackson Narcotics Enforcement Team (JNET) is a multi-jurisdictional task force comprised of resources and personnel from the Jackson Police Department, Jackson County Office of the Sheriff, and the Michigan State Police. The team primarily works toward interdiction and suppression of narcotics in Jackson County, but also targets major crimes.

<u>JNET Activity</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Investigations Initiated	259	276	302	423	319
Arrested Persons	209	242	265	391	326
Arrest Counts	290	348	369	520	451
Search Warrants Executed	57	75	87	95	76
Firearms Seized	38	41	61	67	49
Street Value of Drugs Seized	\$1,689,144	\$967,478	\$12,783,717	\$797,538	\$1,387,133

Two major cases investigated by JNET in 2009 are:

- JNET officers arrested a subject in 2008 for numerous drug and weapon offenses. The individual was prosecuted in the Federal Court system with the assistance of the BATF and the Project Safe Neighborhoods initiative. The suspect pled guilty and was awaiting sentencing when JNET received information in December 2009 the suspect was in possession of two assault rifles. JNET officers executed a search warrant at the suspect's residence and seized the two weapons. The



suspect now faces additional charges and could be sentenced up to life in federal prison.



- JNET officers executed a search warrant in the City of Jackson and located a subject manufacturing methamphetamine. The suspect had previously been arrested for meth-related offenses and was sentenced to 3-½ to 30 years in prison.

<u>JNET Forfeiture Activity</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Real Property Forfeited	\$0	\$3,000	\$0	\$0	\$0
Cash Forfeited	\$133,275	\$158,176	\$124,889	\$121,263	\$83,178
Personal Property Forfeited	\$76,538	\$53,041	\$58,661	\$62,722	\$108,257
Total Assets Forfeited	\$209,813	\$214,217	\$183,550	\$183,986	\$191,438

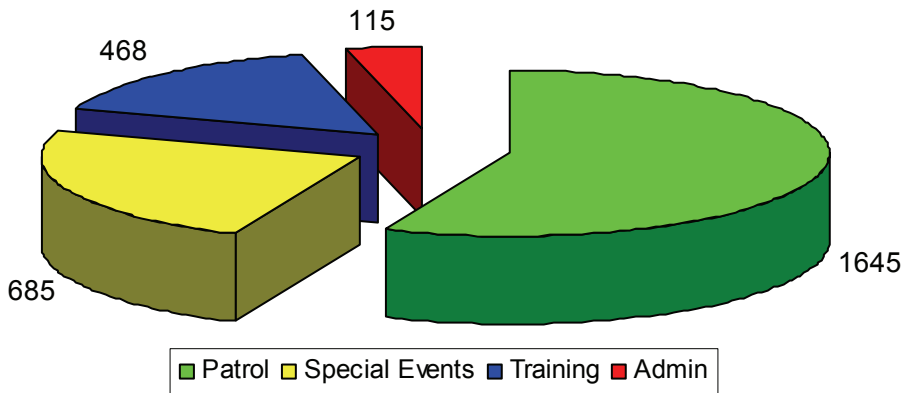
Reserve Program by Sergeant Jennifer Carter

Despite tough economic times, twenty-two dedicated men and women of the Jackson Police Reserves volunteered nearly 3,000 hours of service. During 2009, Reserve Lieutenant James Hunt retired after 15 years of service, which led to the promotion of Sergeant Ronald Spees to lieutenant.

The reserves began in 1941 and continue to be a valuable asset to both the citizens of Jackson and the Jackson Police Department. The reserves attend training, partner with a regular sworn officer on patrol, and assist with many of the events held in the City, including the Rose Parade and the Jackson County Fair.

<u>400+ Hours</u>	<u>100—199 Hours</u>
Sergeant Ronald Spees	Captain James Acker
Officer Frank VanGoethem	Officer Ryan Corravo
<u>300—399 Hours</u>	Officer Kenneth Carpenter
Sergeant Rick Smith	Officer Timothy Dean
<u>200—299 Hours</u>	Officer Alex Hosser
Sergeant Al Lindquist	Officer Michael Trepka
Officer Greg Miller	

Volunteer Hours



Training Office by Officer Shane LaPorte

The Training Officer is responsible for a variety of tasks, including scheduling training and maintaining training records, taxi cab and liquor licensing, firearms permit applications, coordinating the PTO Program, and coordinating training sessions for the Southern Michigan Criminal Justice Training Consortium (SMCJTC).

In 2009, the training officer coordinated numerous training opportunities for the SMCJTC, including *Crimes Involving Computers*, *CPR*, *Legal Update*, *Standardized Field Sobriety*, *Radar and Laser*, and *Forensic Interviewing*.

Each year the training officer writes and submits a competitive grant to the Michigan Commission on Law Enforcement Standards for training funds. In 2009, the SMCJTC was awarded \$41,128, which was used to sponsor training on proper defensive and pursuit driving techniques held at Michigan International Speedway.

The Jackson Police Department considers training a high priority. All members of the Department are required to attend annual training, along with hundreds of hours being dedicated to specialized training by all ranks within the agency. All of the training our personnel receive is done so with the intention of providing the best service possible to the citizens of Jackson.

School Liaison Officer by Officer Charles Brant

The Jackson Police Department and Jackson Public Schools have a mutually beneficial relationship that is decades old. The police department provides police officers to the junior and senior high schools and the school district provides a forum for police officers to assist in the development of Jackson's future leaders. Officer Adam LaVigne is at Jackson High School, Officer Michael Brandt is at the Middle School at Parkside, and Officer Charles Brant is at T.A. Wilson Academy.

In an effort to save money, Jackson Public Schools closed Amy Firth Middle School. Many of the students from Amy Firth transferred to the traditional middle and senior high schools in the district where the school officers have assisted in their transition to a new school environment.

One of the primary roles of a school officer is being available as a resource to the students. The only contact many of Jackson's youth have with police officers is the officer in their school. These officers make themselves available to give presentations to classes on law enforcement topics, facilitating small group discussions with school organizations and clubs, and as a resource for school administrators attempting to educate our community.

As police officers, school liaisons are responsible for the safety of the students, teachers, and support staff. Many times, liaison officers are able to mediate and de-escalate volatile situations. Liaison officers also intervene before situations become volatile by listening to the concerns of the students and taking appropriate action when required.

The school liaison officers strive to form a collaborative relationship between the school district, students, parents, and the Jackson Police Department. The school liaison officers use discretion in enforcing state laws and referring school rule violations to school authorities. The officers advocate for the students and encourage them to make good decisions in school and in life.

Information Technology by Computer Systems Manager Michelle Gossett

In 2009, we completed several technology projects to better furnish our employees with the equipment needed to serve the citizens of Jackson.

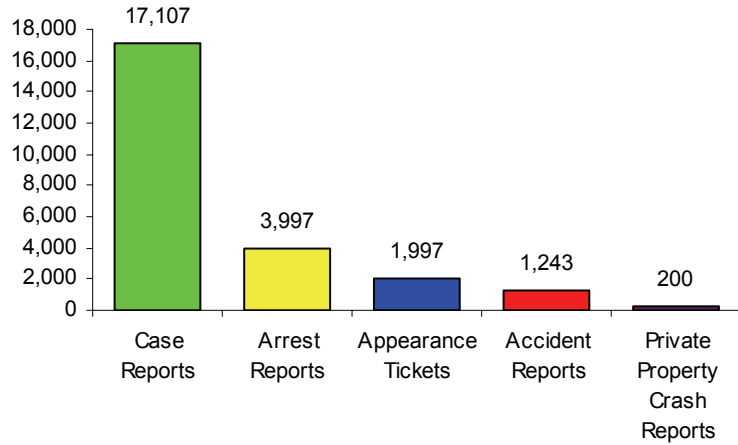
- In the patrol vehicles, we transitioned from Mobile Data Computers (MDCs) to Panasonic Toughbook computers. The Toughbooks are more rugged, and better able to take the wear and tear put on them by being jostled around inside police cars and used 24 hours per day.
- We eliminated 56K and T1 phone lines, and began utilizing fiber optic technology. This change reduced our operating costs while improving the data transfer speed between our criminal justice partner agencies.
- The Jackson County Sheriff's Department began using a new Computer Aided Dispatch system, which was also installed at the Jackson Police Department for 911 overflow functionality.
- An overall assessment of the Department's information technology was conducted that will help us prioritize our technology needs for the future.
- Grant monies were received to purchase equipment, such as computers and digital cameras.
- We began the process of upgrading our radio communication system, which is scheduled for completion in early 2010.

Although budget constraints continue to make it challenging to meet the needs of the Department, we continue to search for ways to maintain the equipment we have, and keep up with the ever-changing landscape of technology in the law enforcement profession.

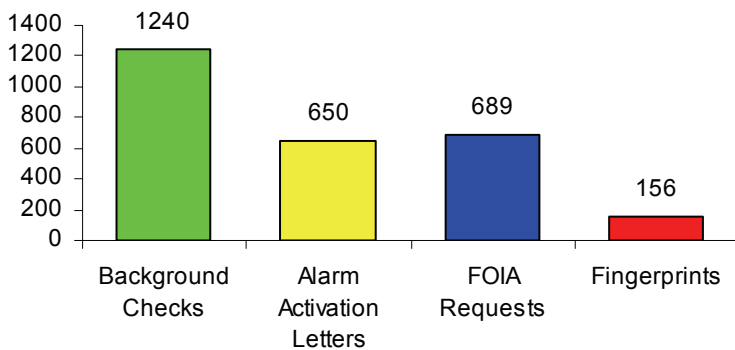
Records Section by Coordinator Robert Marcinkowski

The Records Section is responsible for the data entry and maintenance of all incident reports and other related paperwork generated by the Jackson Police Department. Other responsibilities include the copying and transmittal of report information to the public, as well as countless governmental agencies. The Records Section also provides crime related statistics and analysis on a regular basis.

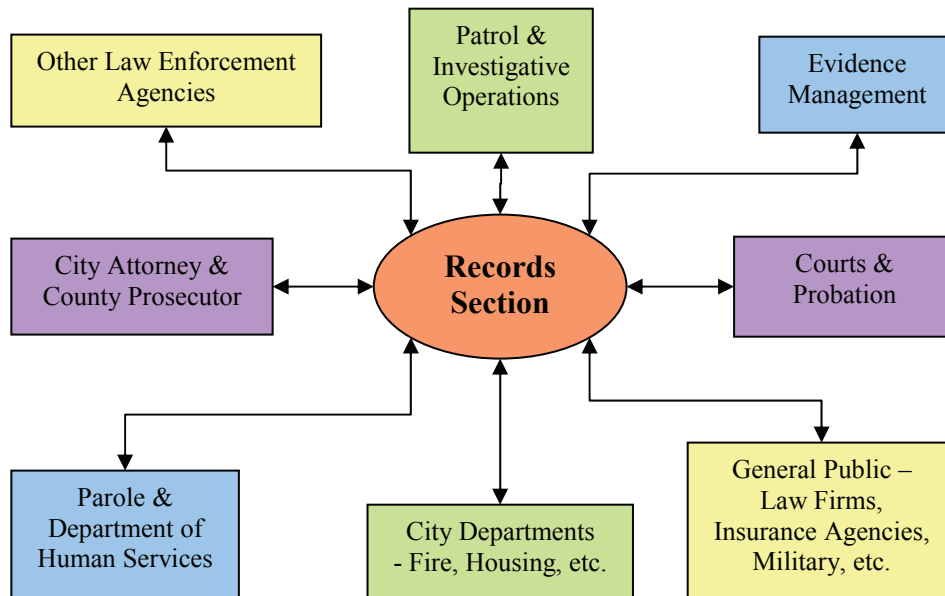
Data Entry



Services



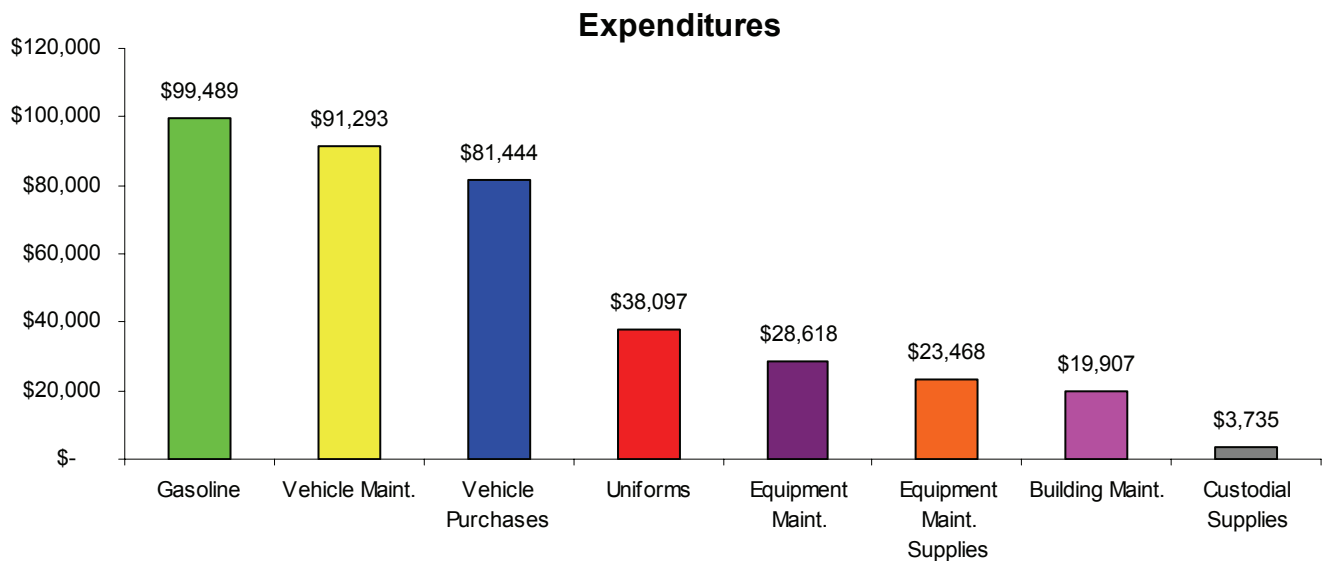
Information Flow



Property Management by Coordinator Chad Edwards

The role and responsibility of Property Management varies daily. Our tasks range from providing a functioning patrol vehicle at the beginning of each shift to replacing burnt out light bulbs throughout the building. Simply put, we are the maintenance division for the department; we order and distribute uniforms and equipment, stock and inventory paper supplies, and resolve facility repair demands. Other responsibilities include product research, monitoring vehicle durability, and finding ways to reduce expenses.

2009 proved to be an interesting year as many changes were made within the facility. In February, a digital surveillance system was purchased and installed in the Service Desk area. The system allows personnel to monitor cameras located in the sally port, Records Division, garage, front entrance, and front lobby. The equipment is an improvement from previous systems, as it automatically transfers audio and video data to hard drive storage. Operating expenses are reduced using this system, as no DVDs or video tapes are required, and no labor hours are needed for personnel to backup the system.



In November, energy efficient lighting and control devices were installed throughout the building. Many of the existing light fixtures within the basement, restrooms, stairwells, and first floor offices were converted to use T8 fluorescent light bulbs. New light fixtures were installed in both the first and second floor hallways, and emergency power was rerouted to various areas. Motion sensors were also installed in the garages, basement hallway, locker room, conference room, and the lunch room to provide additional energy savings. Other improvements included painting the service desk area, the Sergeants' Office, and the second floor hallway. New programmable thermostats were installed in the Detective Bureau and Records department, and a room was renovated for the long-term storage of DVDs.

In 2009 the staff of Property Management was reduced in order to meet restrictions in police funding. As a result, trustees from the Jackson County Jail are assigned to clean and maintain a large portion of the building. Property Management assumed the cleaning duties of any areas that contained confidential or sensitive information, and the remaining tasks became the responsibility of individual personnel. Employees are now required to dust, vacuum, remove trash, and clean their own offices.

Evidence Management by Coordinator Kelly Fletcher

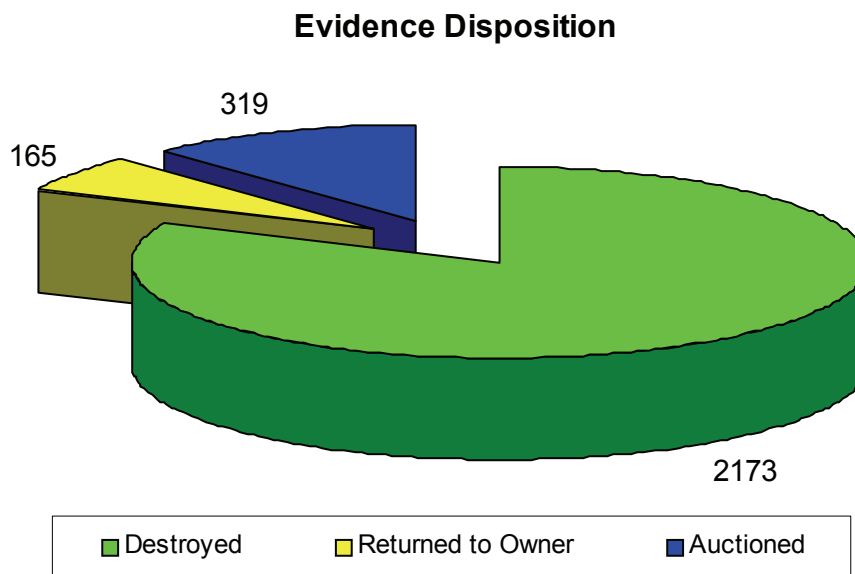
The Evidence Management Unit is responsible for record keeping, secure storage, and maintenance of all property received from the Jackson Police Department and the Jackson County Sheriff's Department. This property includes found items, items taken for evidentiary value, items recovered as stolen, and items held for safekeeping. This unit is staffed by one full time coordinator.

A major responsibility of the Evidence Management Unit is to manage the chain of custody of all evidence, including that which the Unit transports to the Michigan State Police Crime Lab for analysis. The Unit maintains property seized as evidence and protects the chain of custody. The importance of this function is to verify that evidence is exactly how it was submitted when seized and to maintain its credibility when prosecuting cases. Evidence Management also holds property that is found or recovered stolen so officers can attempt to determine ownership and return property to its rightful owner.

In 2009, the Evidence Management Unit:

- Processed 5,148 pieces of property which included 126 bikes and 87 guns,
- Destroyed 2,173 pieces of property that could not be returned to owners or were considered contraband,
- Returned 165 items to owners,
- Auctioned 319 items,
- Turned over 25 items to other agencies,
- Received \$56,995.18 into property
- \$49,252 was deposited as drug forfeiture

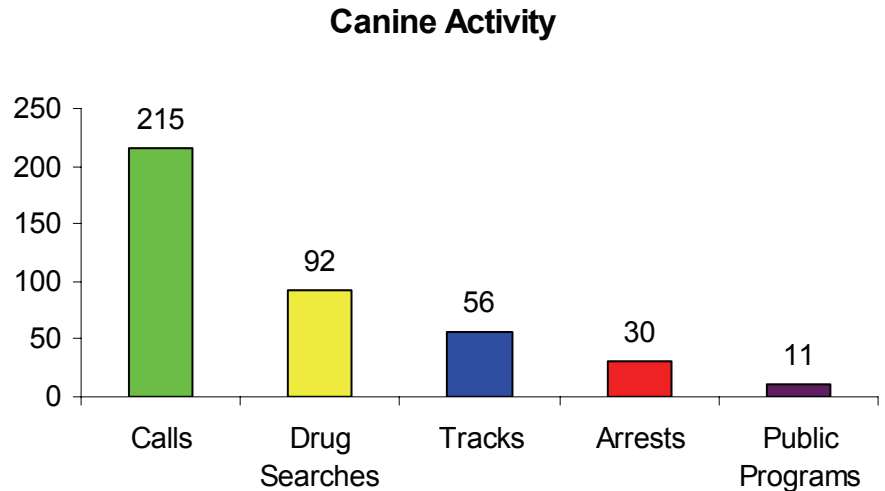
Bi-annual audits are completed by an external company of the property room. These audits verify integrity of the property, procedures, and chain of custody. Upon completion of the audit, the auditor prepares a summary of the audit findings and recommendations for improvements to the system. We have been conducting these audits for nine years and have received conclusions of continuous improvements and positive remarks on the property management system.



Canine Unit by Sergeant Timothy Hibbard

The Jackson Police Department employs two K9 officers to assist patrol in areas such as building searches, tracking of individuals involved in felony crimes, vehicle searches involving illegal narcotics, and other miscellaneous activities. Without the immediate use of a K9, many violent and dangerous subjects may have avoided apprehension over the years. The quality of life for many Jackson residents has improved since the inception of the K9 program more than a decade ago.

In 2009, the Jackson Police Department continued to see the benefit of having K9 officers on shift. In early 2009, K9 Beggy retired due to health reasons. Beggy had served the Jackson Police Department for 10 years. Officer Mills had already begun training a new K9, Nero, whose training was completed in July. Nero is now deployed as a Utility K9 with the Jackson Police Department.



2009 marked another successful year for both Officer Mills with Nero and Officer Scarpino with Zygos. Some of the highlights of 2009 were:

- Officer Scarpino and Zygos were called upon to assist Officer Ed Smith who had information of a possible drug house. With an outside temperature of 1 degree, Officer Scarpino and Zygos conducted a drug search around the outside of the house. Zygos alerted on the house, indicating there were narcotics inside. Upon executing a search warrant on the residence, an elaborate grow operation containing several large plants was located in the basement.
- Nero and Officer Mills assisted JNET with a narcotics search warrant. K9 Nero and Officer Mills searched the residence for illegal narcotics and contraband. During the search, K9 Nero alerted on a purse hidden in the bathroom. Inside the purse was \$9,000 in cash and powder cocaine.
- Officer Scarpino and Zygos responded to the scene of a PPO violation where the suspect broke out the windows of a home in an attempt to gain entry. Officer Scarpino and Zygos tracked the suspect from the scene. The track went for several blocks throughout the southwest portion of the City. Zygos then located the suspect sitting on the porch of a residence, and she was taken into custody without incident.
- Nero and Officer Mills assisted the Jackson County Sheriff's Department and the State Police, who were investigating an arson. Two subjects had fled from officers on foot and were hiding in the area. K9 Nero and Officer Mills were able to track the suspects to a back yard in the area. The two suspects were taken into custody by Officer Mills and Nero.

Special Response Team by Detective Sergio Garcia

The Jackson Special Response Team (SRT) consists of specially trained officers from both the Jackson Police Department and the Jackson County Sheriff's Department. The SRT works in conjunction with various law enforcement agencies to achieve its ultimate goal of bringing peaceful resolutions to special threat situations.

Officers endure a rigorous process to become a member of the SRT, which includes physical testing, firearms proficiency, oral board interviews, tactical scenarios, and a psychological evaluation. Candidates must pass all of the above before being selected to the SRT and are then scheduled to attend a Special Weapons And Tactics (SWAT) school. Candidates must continue to perform as they can be dismissed from SWAT school for poor performance.

2009 marked a significant milestone for the Jackson SRT. Lieutenant Christopher Simpson stepped down from the team after 17 years of service. Additionally, SRT leader Lieutenant Aaron Kantor also retired from the team. These two played pivotal roles within the team and their knowledge and experience will truly be missed.

Date	Location	Situation	Outcome
2/12/09	200 block W. Palmer St.	High Risk Warrant	No injuries
2/25/09	1900 block Chapin St.	High Risk Warrant	No injuries
8/7/09	700 block S. Pleasant St.	High Risk Warrant	No injuries
9/2/09	11000 block Moscow Rd.	Felonious Assault Suspect	No injuries
12/10/09	2000 block Albion Rd.	High Risk Warrant	No injuries
12/30/09	300 block E. Prospect St.	High Risk Warrant	No injuries

Service Desk by Communication Specialist Carrie Shrock

The Service Desk has many functions in the police department and is staffed 24 hours a day to provide valuable support to the officers working the street. It is also used as a backup center for Jackson County Central Dispatch, taking any overflow of calls which are automatically routed to the department.

The job duties for the communication specialists continually change with the addition of new technology, but all take it in stride. Communication specialists are the first contact citizens have with the police department when either calling or coming to the department. They answer questions, take reports, register sex offenders and pistol applicants, and complete substantial amounts of data entry.

2009 brought many changes to the Service Desk with the retirement of Denise Kottke after 10 years of service and the addition of Kyle Ruge, who had previously been an officer with the Jackson Police Department. The Service Desk also received a new Aegis Computer Aided Dispatch system for dispatching calls. The new system allows us to see what is going on in all of Jackson County. Also, a grant was approved in 2009 for the upgrade of the radio system in the Service Desk, which is scheduled for installation in 2010.

*2008/2009 Expenditures and 2009/2010 Budget**

<u>Description</u>	<u>2008/2009</u>	<u>2009/2010</u>
Personnel Services	<u>Actual</u>	<u>Budget</u>
Termination Pay	\$ 7,123.15	\$ 40,291
Salaries and Wages	\$ 4,324,634.51	\$ 3,904,072
Wages-Temporary	\$ 105,416.51	\$ 77,057
Overtime	\$ 217,104.38	\$ 182,851
Employer's FICA	\$ 119,902.41	\$ 111,725
Health Insurance	\$ 683,169.08	\$ 690,882
RX Drug Insurance	\$ 172,364.74	\$ 137,276
Health Deductible	\$ 81,088.66	\$ 12,622
Pension-General	\$ 50,986.53	\$ 53,020
Pension-Police/Fire 345	\$ 1,801,583.41	\$ 1,848,257
Unemployment	\$ 10,467.64	\$ 14,751
Workers Compensation	\$ 60,307.76	\$ 55,763
Other Fringe Benefits	\$ 28,070.85	\$ 17,600
Material and Supplies		
Supplies	\$ 15,684.92	\$ 19,476
Data Processing Supplies	\$ 5,360.53	\$ 5,441
Postage	\$ 256.01	\$ 440
Publications	\$ 3,638.60	\$ 1,324
Ammunition	\$ 11,870.86	\$ 11,096
Uniform Allowance	\$ 38,097.85	\$ 34,579
Gasoline	\$ 99,489.33	\$ 112,200
Miscellaneous Supplies	\$ 5,517.07	\$ 6,061
Photography Supplies	\$ 8,800.23	\$ 8,650
Laundry	\$ 1,035.98	\$ 819
Medical Supplies	\$ 844.71	\$ 750
Tracking Dog Supplies	\$ 1,978.55	\$ 2,520
Custodial Supplies	\$ 3,735.20	\$ 3,787
Equipment Maintenance Supplies	\$ 23,467.61	\$ 19,318
Contractual and Other		
Consultant Service	\$ 13,099.83	\$ 18,783
Contractual Services	\$ 6,000.00	\$ 2,100
Special Investigations	\$ 4,694.88	\$ 5,200
Medical Services	\$ 7,068.45	\$ 4,336
Telephone	\$ 74,736.59	\$ 63,272
Auto Allowance	\$ 4,800.00	\$ 2,200
Travel	\$ 4,938.93	\$ 3,486
Printing & Publishing	\$ 6,495.09	\$ 10,054
Insurance	\$ 121,762.00	\$ 119,652
Insurance-Deductible	\$ 7,132.52	\$ 15,000
Physical Agility Testing	\$ 44,409.00	\$ 50,927
Utilities	\$ 49,559.67	\$ 53,872
Building Maintenance	\$ 19,906.15	\$ 24,742
Equipment Maintenance	\$ 28,617.09	\$ 36,989
Office Equipment Maintenance	\$ 104,204.12	\$ 58,802
Vehicle Maintenance	\$ 91,292.46	\$ 93,389
Building Rental/Lease	\$ 5,418.96	\$ 5,420
Office Equipment Rental	\$ 61,863.81	\$ 87,533
Memberships & Dues	\$ 2,004.74	\$ 2,361
Education & Training	\$ 31,099.04	\$ 15,831
Miscellaneous	\$ -	\$ -
Contribution to JED	\$ 34,275.68	\$ 35,990
Capital Outlay		
Building Additions	\$ -	\$ -
Furniture	\$ -	\$ -
Machinery & Equipment	\$ -	\$ -
Office Equipment	\$ 17,045.44	\$ -
Software	\$ -	\$ -
Vehicles	\$ 81,444.00	\$ 56,604
Radio Equipment	\$ -	\$ 12,610
Total	\$ 8,703,865.53	\$ 8,151,781

* The City of Jackson's Fiscal Year runs from July 1 to June 30 of each year.



John Holda
Deputy Chief of Police

Deputy Chief's Letter

Change is a difficult proposition for most organizations, and the Jackson Police Department is no exception. The traditions and rich history of law enforcement make any variations to the status quo challenging, to say the least. As you reviewed the Annual Report, you learned we overcame many obstacles while delivering another year of excellent service to the Jackson Community.

The loss of key personnel and the constraints of a shrinking budget provided many opportunities for innovation. Thanks to well-drafted grant applications, the Department was able to augment our budget for the next three years and maintain officer staffing levels on the street, where the focus of our efforts are needed. Although unseen to the public, we installed new laptop computers in every patrol car and cooperated with the Jackson County Sheriff's Department on the transition to a Windows-based records management system. A patrol force diverse in years of experience and a veteran investigative staff worked hard to earn an 82% clearance rate for 2009. This number is a credit to the citizens of Jackson who were instrumental in working with the men and women of our Department to solve crimes and make our community safe.

I hope you have been educated in reading about the professional employees of the Jackson Police Department throughout the 2009 Annual Report. I cannot stress enough that it requires a team effort to support and improve the quality of life we enjoy in the City of Jackson. Absent the dedication of our employees, the diligence with which they attack their jobs, and the efforts they extend to build partnerships within this community, we would not succeed when faced with the challenges of the present and the future. Based on the evidence contained within this report, I am confident you will agree that no obstacle is too large for our dedicated employees to overcome.

Pursuit Data

Pursuit Duration in Minutes



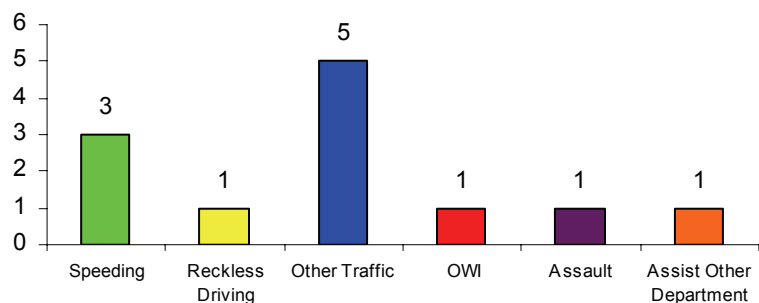
■ 1 Minute ■ 3 Minutes ■ 5 Minutes ■ 6-10 Minutes

Suspect Impairment	Number	% of Total*
None	4	30.7%
Alcohol	3	23.1%
Drugs	2	15.4%
Unknown	4	30.7%

One pursuit suspect was under the influence of both alcohol and drugs.

Suspect Age	Number	% of Total
1—15	1	10%
16—18	2	20%
19—23	1	10%
24—28	2	20%
36—42	1	10%
43—49	4	40%
Unknown	1	10%

Initial Violation / Reason for Pursuit



Matthew R. Heins

Chief of Police



City of Jackson Police Department
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Jackson, Michigan 49201
(517) 788-4100
www.cityofjackson.org