



CITY COUNCIL SPECIAL MEETING MINUTES
September 27, 2022

CALL TO ORDER:

The Jackson City Council met in special session in Council Chambers and the meeting was called to order at 5:30 p.m. by Mayor Daniel Mahoney.

ROLL CALL:

Present: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, and Fifth Ward Councilmember Karen Bunnell.

Absent: Fourth Ward Councilmember Laura Dwyer Schlecte* and Sixth Ward Councilmember Will Forgrave.

*Councilmember Schlecte arrived after the roll call.

ADOPTION OF AGENDA:

Motion was made by Councilmember Gunn, seconded by Councilmember Dancy to adopt the agenda. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, and Bunnell (5). Nays: none. Motion carried.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

CITY COUNCIL/JACKSON COLLEGE OWNERSHIP LINKAGE COMMITTEE CONVERSATION:

Jackson College Trustees Donna Lake and John Crist provided Council an overview of the College and inquired about areas of focus the Council felt are important.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Gunn. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 6:16 p.m.



CITY COUNCIL MEETING MINUTES
September 27, 2022

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:30 p.m. by Mayor Daniel Mahoney.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Third Ward Councilmember Angelita Gunn.

ROLL CALL:

Present: Mayor Daniel Mahoney, Vice Mayor Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Laura Dwyer Schlecte, Fifth Ward Councilmember Karen Bunnell, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, City Assessor Jason Yoakam, Director of Police and Fire Services Elmer Hitt, Director of Public Works Mike Osborne, Chief Equity Officer John Willis, and City Engineer Jon Dowling.

ADOPTION OF AGENDA:

Motion was made Councilmember Schlecte, seconded by Councilmember Bunnell to adopt the agenda. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS:

A. Jason Hamman – Director of Jackson County 911

Jason Hamman of Jackson County 911 and Summit/Spring Arbor Fire Chief Tim McEldowney provided information regarding the upcoming 911 ballot initiative.

PUBLIC HEARINGS:

A. Hold a Public Hearing on the Obsolete Property Rehabilitation Exemption Certificate Application submitted by Thebo Capital, LLC

Motion was made by Vice Mayor Robinson, seconded by Councilmember Schlecte to open the public hearing on the Obsolete Property Rehabilitation Exemption Certificate Application submitted by Thebo Capital, LLC. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

Jacob Cross of Thebo Capital, LLC provided Council with an overview of the planned project at 208 S. Jackson Street.

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to close the public hearing. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

1. Consideration of Resolution for approval

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the resolution. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

B. Conduct a Public Hearing to Receive Citizen Comment for CDBG/HOME Program Performance and Authorize Submission of the 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Redevelopment (HUD)

Motion was made by Councilmember Gunn, seconded by Councilmember Schlecte to open the hearing. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

No comments were offered.

Motion was made by Councilmember Bunnell, seconded by Vice Mayor Robinson to close the public hearing. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

C. Conduct a Public Hearing to Receive Citizen Comment regarding the use of \$30,210 in FY2022 Justice Assistance Grant (JAG) funds by the city for the purchase of equipment and the use of \$19,151 in JAG funds by Jackson County to purchase several pieces of equipment for use by Sheriff's Deputies.

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to open the public hearing to receive citizen comment regarding the use of \$30,210 in FY2022 Justice Assistance Grant (JAG) funds by the City for the purchase of equipment and the use of \$19,151 in JAG funds by Jackson County to purchase several pieces of equipment for use by Sheriff's Deputies. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

Kevin Rogers and John King spoke during the public hearing.

Motion was made by Councilmember Bunnell, seconded by Councilmember Gunn to close the public hearing. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

D. Hold a Public Hearing to Receive Citizen Comment on the Martin Luther King Corridor Improvement Authority Development and TIF plan.

Motion was made by Vice Mayor Robinson, seconded by Councilmember Schlecte to open the public hearing. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

John King, Michael Parker, Jimmy Williams, and Dena Morgan spoke during the public hearing.

Motion was made by Councilmember Bunnell, seconded by Vice Mayor Robinson to close the public hearing. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

1. Consideration of Resolution for approval

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the resolution. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

A. Accept and place on file the CDBG, HOME and CDBG-CV Homeless Prevention Financial Summaries through August 31, 2022

Motion was made by Councilmember Gunn, seconded by Councilmember Schlecte to accept and place on file the CDBG, HOME, and CDBG-CV Homeless Prevention Financial Summaries through August 31, 2022. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

B. Accept and place on file the City of Jackson Financial Statements as of and for the 2 months ended August 31, 2022

Motion was made by Councilmember Bunnell, seconded by Councilmember Schlecte to accept and place on file the City of Jackson Financial Statements as of and for the 2 months ended August 31, 2022. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

CONSENT CALENDAR:

A. Minutes of the Regular Meeting of September 13, 2022

Approve the minutes of the regular City Council Meeting of September 13, 2022.

B. Special Event Application: Jackson High School Homecoming Parade

Approve a request from Jackson High School to host their Homecoming Parade on September 30, 2022 on the streets of Jackson.

C. Appointment to Police Oversight Commission

Approve the Mayor’s recommendation to appoint Leonard Phillips to a one-year term on the Police Oversight Commission, beginning immediately and ending on 12/31/23.

D. Ex-Officio Appointment to the Environmental Commission

Approve the Mayor’s recommendation to appoint Amanda Ramon as an ex-officio member of the Environmental Commission for a one-year term, beginning immediately and ending expiring on September 26, 2023.

E. Appointment to City Planning Commission

Approve the Mayor’s recommendation to appoint Chelsea Poole to fill a vacancy on the Planning Commission for a three-year term, beginning immediately and expiring on December 31, 2025.

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the consent calendar. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

OTHER BUSINESS:

A. 109 Hollywood Street housing rehab (tabled at 9/13/22 meeting)

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to turn down the proposal and ask staff to come back with a new proposal in the future. Vote – Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Gunn, and Forgrave (7). Nays: none. Motion carried.

NEW BUSINESS:

A. Memorandum of Understanding for Justice Assistance Grant

Recommendation: *Authorize the signing of the Memorandum of Agreement between the City of Jackson and Jackson County to jointly apply for and use \$49,361, of which \$30,210 in FY2022 JAG funds is for the City's payment of the license plate reading system, a 3D camera, and enhanced scenario based training; and \$19,151 is for the County's purchase of several pieces of equipment for Sheriff's deputies' use.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to authorize the signing on the Memorandum of Understanding Agreement for the Justice Assistance Grant. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

B. Engineer's Report for Street Resurfacing Wildwood Avenue - West Avenue to Steward Avenue

Recommendation: *Receive the Engineer's Report for street resurfacing on Wildwood Avenue from West Avenue to Steward Avenue and establish October 25, 2022 at the City Council meeting as the time and place to hold a public hearing of necessity.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to receive the Engineer's Report for street resurfacing on Wildwood Avenue from West Avenue to Steward Avenue. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

C. Engineer's Report for Street Resurfacing Pearl Street - Cooper Street to Waterloo Avenue

Recommendation: *Receive the Engineer's Report for street resurfacing on Pearl Street from Cooper Street to Waterloo Avenue and establish October 25, 2022 at the City Council meeting as the time and place to hold a public hearing of necessity.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to receive the Engineer's Report for street resurfacing on Pearl Street from Cooper Street to Waterloo Avenue. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

D. Engineer's Report for Street Resurfacing Wisner Street - Wildwood Avenue to Ganson

Recommendation: *Receive the Engineer's Report for street resurfacing on Wisner Street from Wildwood Avenue to Ganson Street and establish October 25, 2022 at the City Council meeting as the time and place to hold a public hearing.*

Motion was made by Councilmember Bunnell, seconded by Councilmember Schlecte to receive the Engineer's Report for street resurfacing on Wisner Street from Wildwood Avenue to Ganson Street. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

E. City of Jackson Downtown Sidewalks and Parking Lot Snow Removal and Police Department Sidewalk and Parking Lot Snow Removal

Recommendation: *Approval of the first one-year contract extension with Executive Property Management of Michigan for Downtown Sidewalks and Parking Lot Snow Removal and Police Department Sidewalk and Parking Lot Snow Removal at a cost of \$87,720 for the fiscal year 2022/23. This includes a 3% increase per the contract with Executive Property Management.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve the first one-year contract extension for downtown sidewalks and parking lot snow removal and police department sidewalk and parking lot snow removal. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

F. Rescind the resolution of the tentative award for the construction contract for the Clean Water State Revolving Fund, Wastewater Treatment Plant 2022 Improvements project

Recommendation: *Adopt a motion to rescind the resolution adopted on August 9, 2022, to tentatively award a construction contract for wastewater system improvements to Spence Brothers of Saginaw, MI for the Clean Water State Revolving Fund, Wastewater Treatment Plant 2022 Improvements project.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Dancy to rescind the resolution of the tentative award for the construction contract for the Clean Water State Revolving Fund, Wastewater Treatment Plant 2022 Improvements Project. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

G. Resolution for approval of the contract award to Allied Mechanical Services, Inc. of Grand Rapids, MI for the construction of the Clean Water State Revolving Fund, Wastewater Treatment Plant 2022 Improvements project.

Recommendation: *Approve a resolution for the contract award to Allied Mechanical Services, Inc. of Grand Rapids, MI in the amount of \$11,030,000 for the construction of the Clean Water State Revolving Fund, Wastewater Treatment Plant 2022 Improvements project.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the resolution for the contract award to Allied Mechanical Services, Inc. of Grand Rapids, MI in the amount of \$11,030,000 for construction of the Clean Water State Revolving Fund, Wastewater Treatment Plant 2022 Improvements Project. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

H. Approve a contract award for the City of Jackson, Wastewater Treatment Plant, SCADA Improvements to J. Ranck Electric, Inc. of Mt. Pleasant, MI in the amount of \$910,204, with \$804,485 to be funded by the City Local Recovery Funds under the American Rescue Plan Act, and the remaining \$105,719 to be funded by Sewer System Funds

Recommendation: *Approval of the contract award for the City of Jackson Wastewater Treatment Plant, SCADA Improvements to J. Ranck Electric, Inc. of Mt. Pleasant, MI in the amount of \$910,204, with \$804,485 to be funded by the City Local Recovery Funds under the American Rescue Plan Act, and the remaining \$105,719 to be funded by Sewer System Funds.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Bunnell to approve the contract award for the City of Jackson Wastewater Treatment Plant SCADA Improvements to J. Ranck Electric, Inc. of Mt. Pleasant, MI in the amount of \$910,204 with \$804,485 to be funded by the City Local Recovery Funds under the American Rescue Plan Act, and the remaining \$105,719 to be funded by Sewer System Funds. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

I. Approve the sale of City owned property located at 112 Second Street, for \$35,000

Recommendation: *Approve the sale of City owned property located at 112 Second Street, to Jorge Barrantes for \$35,000. Authorize the City Manager to sign all sale documents associated with the Property Transfer and make minor modifications.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the sale of City owned property located at 112 Second Street for \$35,000. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

J. Approve the sale of City owned property located at 1000 Adrian Street, for \$10,000

Recommendation: *Approve the sale of City owned property located at 1000 Adrian Street, to Francisco Cortes Lopez for \$10,000. Authorize the City Manager to sign all sales documents associated with the Property Transfer and to make minor modifications.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve the sale of City owned property located at 1000 Adrian Street for \$10,000. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

K. Parking Permit Purchase Agreement

Recommendation: *Approve a Parking Purchase Agreement between Commonwealth Associates, Inc. and the City of Jackson, allow the City Attorney and City Manager to make minor modifications, and allow the City Manager to execute the agreement.*

Motion was made by Councilmember Dancy, seconded by Councilmember Schlecte to approve the parking permit purchase agreement. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Robinson, and Councilmembers Gunn, Schlecte, and Forgrave all offered comments. Councilmembers Dancy and Bunnell declined to offer comments.

MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Schlecte. A vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 7:57 p.m.