



HUMAN RELATIONS COMMISSION MEETING AGENDA

Date: Wednesday, August 17, 2022
Time: 6:00 p.m.
Place: City Hall, City Council Chambers
161 W. Michigan Ave., Jackson MI, 49201

- I. Call to Order. 6:05pm.
- II. Roll Call. Cheryl Ragland (Chair), Miriam Brown Dorsey, Shalanda Hunt, Maurice Imhoff, Robert VanSumeren. Latrivia Guinn. Also present, Chief Equity Officer John Willis. Absent: James Johnson, Jr. (excused).
- III. Adoption of the Agenda. Motion to adopt agenda, as amended with "H. Group photo," by Hunt. Second, Imhoff. Unanimously passed.
- IV. Citizen Comments (3-Minute Limit). None.
- V. Approval of the Previous Meeting Minutes. Motion to approve minutes, with correction that Imhoff was absent, Hunt. Second, VanSumerern. Unanimously passed.
- VI. Community Liaison Police Officer Report. Not present. Discussion among commisioners about whether to recommend that the members of the Police Oversight Commission attend the Citizen Police Academy.
- VII. Committee Reports.
 - Nominating Committee. See below.
 - Project Development Committee. No update.
 - Policy and Complaint Committee. See below.
 - Public Relations/Communications Committee. No update.
 - Public Events. See below (Harold White Breakfast).
- VIII. Old Business.
- IX. New Business.
 - a. Discussion – Harold White Breakfast.
 1. Updates Sponsorship Form. Motion to approve sponsorship form with corrected date (October 19, forms due by

September 9) by Imhoff, second by Dorsey. Unanimously adopted.

2. Members select which sponsors they will approach. Motion to meet on Friday, 19th, at 8:00, short Zoom meeting with four HRC members to discuss sponsorship list, Hunt. Second, VanSumeren. Unanimously passed.
 3. Updated Nominee Volunteer Submittal Form. Motion to approve the Nominee form as presented with proposed edits, VanSumeren. Second, Dorsey. Unanimously passed.
 4. Discuss menu and cost of Cascades Manor (who will make
 5. contact). Willis made contact, and the menu will be the same as last year. Ragland will oversee the finalization of the menu.
 6. Vote on the formal letter to be sent to Mr. Wilson. Motion to adopt the draft letter as presented by Mr. Willis, Dorsey. Second, VanSumeren. Passed, 5 to 1.
 7. Discuss the cost of the Harold White Breakfast Award Plaques. Each bronze plaque is $\$290 \times 7 = \$2,030$ (past recipients). Motion to buy plaques at $\$290 \times 7$ and get them updated, Guinn. Second, Dorsey. Unanimously passed.
 8. Discuss inviting the Awardees to the plaque ceremony on an annual basis. Motion to have an unveiling ceremony on October 14, at noon, for past awardees, unveiling in Blackman Park at monument, Hunt. Second, Guinn. Unanimously passed.
 9. Discuss HWB – cost of award trophies (Crown Awards). Last year $\$851.12$ for 5 trophies @ $\$139.99$ each. This year, we will have five trophies. Motion to approve expenditure of three trophies, $\$139.99$ (approx.), plus shipping/tax, VanSumeren. Second, Hunt. Unanimously passed.
- b. Discuss, select, and vote on having a treasurer for the HRC:
1. Work with Leticia by-monthly to cross-reference the HRC Budget;
 2. Provide a copy of the budget to Leticia bi-monthly to be sent as part of the HRC packet the Monday before the scheduled HRC meeting;
 3. Report on the budget bi-monthly at the HRC meeting. Motion to elect VanSumeren as Treasurer, Imhoff. Guinn, second. Unanimously passed.
- c. Discuss having a National Affiliation for the HRC. Willis has researched... there are several national organizations. Will follow up next meeting.

- d. Vote on the formal letter to be sent to Councilmember Karen Bunnell, representing Ward 5. Willis will draft letter to Ward 5 councilperson and present at next meeting.
 - e. Youth Council Update. Discuss Fall Objectives. Imhoff reports new members, 8 members. Will participate in Bright Walls. Considering various community activities. Imhoff will provide update next month.
 - f. Nominating Committee Update. Mr. Crow Gary has not yet been interviewed. Mr. Willis will follow up. There are three additional applicants.
 - g. Group photo. Discussion, groups will take individual photos.
 - h. Section 16-36, ordinance... unapproved absences, 3 unapproved absences in any one year, seat will be considered vacant. Reminder.
- X. City Councilmember Liaison Comments. Councilperson Robinson is on vacation and was not present.
- XI. Commissioner's Comments.
- XII. Adjournment. Motion to adjourn at 7:58pm, Ragland. Second, VanSumeren. Unanimously passed.

Respectfully submitted from my notes,
Robert W. VanSumeren
September 21, 2022