



CITY COUNCIL MEETING MINUTES

June 13, 2023

CALL TO ORDER:

The Jackson City Council met in regular session in Council Chambers and was called to order at 6:30 p.m. by Mayor Daniel Mahoney.

PLEDGE OF ALLEGIANCE AND INVOCATION:

Council joined in the Pledge of Allegiance. Invocation was given by Second Ward Councilmember Freddie Dancy.

ROLL CALL:

Present: Mayor Daniel Mahoney, Vice Mayor/First Ward Councilmember Arlene Robinson, Second Ward Councilmember Freddie Dancy, Third Ward Councilmember Angelita Gunn, Fourth Ward Councilmember Laura Dwyer Schlecte, Fifth Ward Councilmember Karen Bunnell, and Sixth Ward Councilmember Will Forgrave.

Absent: none.

Also present: City Manager Jonathan Greene, City Attorney Matthew Hagerty, City Clerk Andrea Muray, City Assessor Jason Yoakam, Director of Parks and Recreation Kelli Hoover, Chief Equity Officer John Willis, Director of Police and Fire Services Elmer Hitt, Director of Community Development Shane LaPorte, Director of Public Works Mike Osborne, Director of Finance Heather Ehnis, and City Engineer Jon Dowling.

ADOPTION OF AGENDA:

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to adopt the agenda. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

PRESENTATIONS/PROCLAMATIONS: none.

PUBLIC HEARINGS:

Motion was made by Councilmember Bunnell, seconded by Vice Mayor Robinson to recess as a City Council and convene as a Board of Review. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

6.1 Special Assessment Roll No. 3445 Confirmation

Motion was made by Councilmember Gunn, seconded by Vice Mayor Robinson to conduct a public hearing regarding the confirmation of Special Assessment Roll No. 3445. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Letters of protest were read into the record from John Lennox of 612 Wildwood and Gae Winn of 511 Wildwood.

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to close the public hearing. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to adopt the resolution confirming Special Assessment Roll No. 3445. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

6.2 Special Assessment Roll No. 3446 Confirmation

Motion was made by Councilmember Bunnell, seconded by Councilmember Schlecte to conduct a public hearing regarding the confirmation of Special Assessment Roll No. 3446. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

A letter of protest was read into the record from Ruth Pearson of 1202 Wildwood.

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to close the public hearing. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Forgrave, seconded by Councilmember Dancy to adopt the resolution confirming Special Assessment Roll No. 3446. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Gunn, Schlecte, Bunnell, and Forgrave (6). Nays: Councilmember Dancy (1). Motion carried.

CITIZEN COMMENTS:

Citizen comments were heard and the meeting continued.

PETITIONS & COMMUNICATION FROM CITY STAFF AND OTHER GOVERNMENTAL ENTITIES:

8.1 City of Jackson, Michigan Financial Statements as of and for the 10 Months Ended April 30, 2023.

8.2 April 19, 2023 Environmental Commission Meeting Minutes

8.3 March Board of Review Minutes

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to accept and place on file 8.1, 8.2 the April 19, 2023 Environmental Commission Meeting Minutes, and 8.3 the March Board of Review Minutes. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

CONSENT CALENDAR:

9.1 Minutes of the Regular Meeting on May 23, 2023

Approve the minutes of the regular City Council meeting held on May 23, 2023

9.2 Approve the Mayor's recommendation to appoint Maurice Imhoff to the Human Relations Commission

Approve the Mayor's recommendation to appoint Maurice Imhoff to the Human Relations Commission for a two-year term, beginning immediately and ending on December 31, 2025, in concurrence with the HRC recommendation.

9.3 Special Event Application: Barbeque Battle of Jackson

Approve a request from the Barbeque Battle of Jackson on July 30, 2023, at the Grand River Pavilion and Parking lot in downtown Jackson.

- 9.4 Special Event Application for the Everyheart Night of Worship**
Approve a request from the Everyheart Movement to host the Everyheart Night of Worship on June 16, 2023, in Horace Blackman Park and the True Community Credit Union City Square.
- 9.5 Special Event Application for the YPOP Explorers' Art in the Garden**
Approve a request from the YPOP Explorers to host their Art in the Garden event on June 24 on the streets of Jackson.
- 9.6 Special Event Application for the Jackson Festival of the Arts**
Approve a request from the Monster Box Theatre to host their Jackson Festival of the Arts on September 7-11, 2023, at the True Community Credit Union City Square and various other locations in Jackson.
- 9.7 Special Event Application for the Nation Night Out**
Approve a request from the Ward 2- B2 Watchers Neighborhood Watch Group to host their National Night Out on August 1, 2023, at Loomis Park in the City of Jackson.
- 9.8 Special Event Application: Michigan Theater Capital Campaign**
Approve a request from the Michigan Theatre to host their "Michigan Theatre Capital Campaign" on July 29, 2023, at the Michigan Theater and parking lot number 14.
- 9.9 Special Event Application: Big Miles for Little Smiles**
Approve a request from the Big Brothers Big Sisters to host Big Miles for Little Smiles on September 24, 2023, at Ella Sharp Park.
- 9.10 Special Event Application: Bike Night**
Approve a request from the Bella Notte Ristorante to host their Bike Night every Tuesday, May through October, during nice weather on a section of Michigan Ave in downtown Jackson.
- 9.11 Special Event Application: Jackson Pride Festival**
Approve a request from the Jackson Pride Center to host the Pride Festival on August 19, 2023, in Horace Blackman Park, True Community Credit Union City Square, and the streets of downtown Jackson.
- 9.12 Special Event Application: Heart of a Lion 5K**
Approve the Area 19 Special Olympics request to host "Heart of a Lion 5K" on August 20, 2023, at Ella Sharp Park.
- 9.13 Corrective Resolution -Resolution No. 2023-17**
Approve a resolution correcting a typographical error in Resolution No. 2023-17

9.14 Corrective Resolution for Drinking Water State Revolving Fund Tentative Contract Award to Northwoods Plumbing, LLC of Concord, MI

Approval of the corrective resolution to amend the contract amount to \$703,125 for the resolution of the tentative contract award to Northwoods Plumbing, LLC of Concord, MI for the Drinking Water State Revolving Fund Plumbing for Lead Service Line Replacement.

Motion was made by Councilmember Forgrave, seconded by Councilmember Schlecte to approve the consent calendar. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

OTHER BUSINESS:

10.1 Ordinance No. 2023-05 Workforce Housing PILOT Ordinance

Recommendation: *Approve the second reading and final adoption of Ordinance No. 2023-05, amending Chapter 24, Taxation, in order to provide for the approval of a PILOT for housing being developed or rehabilitated for workforce housing under the authority of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended by MCL 125.1415a.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to approve the second reading and final adoption of Ordinance No. 2023-05, amending Chapter 24, Taxation, in order to provide for the approval of a PILOT for housing being developed or rehabilitated for workforce housing under the authority of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, as amended by MCL 125.1415a. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

10.2 Update - City Homeless Efforts, Winter Sheltering of the Unhoused

Recommendation: *Establish an ad-hoc committee to work with stakeholders in the homeless service sector.*

Motion was made by Mayor Mahoney, seconded by Councilmember Dancy to establish an ad-hoc committee to work with local stakeholders and develop plans to address homelessness in the City of Jackson. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

Motion was made by Councilmember Forgrave, seconded by Councilmember Bunnell to have Mayor Mahoney, Councilmember Gunn, and Councilmember Dancy appointed to the ad-hoc committee (that was just created).

Councilmember Gunn declined to serve on the committee.

A motion to amend was made by Councilmember Forgrave, seconded by Councilmember Gunn to replace Councilmember Gunn with Councilmember Schlecte. Vote was taken on the motion as amended. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

NEW BUSINESS:

11.1 Downtown Development Authority Budget, Fiscal Year 2023 – 2024

Recommendation: *Approval for the Jackson Downtown Development Authority budget for the fiscal year 2023-2024.*

Motion was made by Councilmember Dancy, seconded by Councilmember Bunnell to approve the Jackson Downtown Development Authority budget for the fiscal year 2023/24. Councilmember Schlecte informed the Council that she would be abstaining from the vote because of a potential conflict of interest. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Bunnell, and Forgrave (6). Nays: none. Abstention: Councilmember Schlecte. Motion carried.

11.2 Resolution to Place Delinquent Invoices on 2023 Summer Tax Bills

Recommendation: *Place 90-days overdue invoices on summer tax bills per Section 22-12 of Chapter 22 of the Code of Ordinances.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to place 90 days overdue invoices on the summer tax bills per Section 22-12 of Chapter 22 of the Code of Ordinances. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.3 Renewal of Liability and Property Insurance with the MML Liability & Property Pool

Recommendation: *Approve the renewal of the City of Jackson's Liability and Property Insurance through the MML Liability & Property Pool in the Amount of \$620,298.00 and authorize the City Attorney and Finance Director to take action necessary to effectuate the policy.*

Motion was made by Councilmember Bunnell, seconded by Vice Mayor Robinson to approve the renewal of the City of Jackson's Liability and Property Insurance through the MML Liability & Property Pool in the Amount of \$620,298.00 and authorize the City Attorney and Finance Director to take action

necessary to effectuate the policy. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.4 Approve a Resolution to Amend the General Fund, Drug Law Enforcement Fund, Project Safe Neighborhood Fund, Byrne/JAG Programs Fund, American Rescue Plan Act Fund, Recreation Activity Fund, and Recreation Millage Fund Budgets for the 2022/23 Fiscal Year.

Recommendation: *Approve a budget resolution amending the General Fund, Drug Law Enforcement Fund, Project Safe Neighborhood Fund, Byrne/JAG Programs Fund, American Rescue Plan Act Fund, Recreation Activity Fund, and Recreation Millage Fund budgets for the fiscal year 2022/23.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve a resolution to amend the General Fund, Drug Law Enforcement Fund, Project Safe Neighborhood Fund, Byrne/JAG Programs Fund, American Rescue Plan Act Fund, Recreation Activity Fund, and Recreation Millage Fund Budgets for the 2022/23 Fiscal Year. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.5 Approve Program Guidelines and Requests for Proposals for the 100 Homes Program.

Recommendation: *Approve the Program Guidelines, Nonprofit Request for Proposals, and Developer Request for Proposals, for the 100 Homes Program, and authorize the City Manager and City Attorney to make minor modifications as needed.*

Motion was made by Councilmember Dancy, seconded by Vice Mayor Robinson to approve the program guidelines for requests for proposals for the 100 Homes Program. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.6 Approval of updated MAPE wage schedule 2024/2025

Recommendation: *Approve updated MAPE wage schedule 2024/2025*

Motion was made by Councilmember Schlecte, seconded by Councilmember Forgrave to approve the update of MAPE wage schedule for 2024/2025. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.7 Approve the Contract Award for the MLK Equality Trail Reconstruction - West Avenue to Prospect Street project to Dunigan Brothers, Inc. of Jackson, Michigan.

Recommendation: *Approval of an award for the contract for the MLK Equality Trail Reconstruction - West Avenue to Prospect Street project to Dunigan Brothers, Inc. of Jackson, Michigan at a cost of \$695,719.55, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Bunnell, seconded by Councilmember Schlecte to approve the contract award for the MLK Equality Trail Reconstruction Project, West Avenue to Prospect Street, to Dunigan Brothers in the amount of \$695,719.55. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.8 Award for 2023 Bridge Consulting Services Contract

Recommendation: *Approval of the award for the 2023 Bridge Consulting Services contract to Great Lakes Engineering of Lansing, MI for \$85,240.00, for consulting services related to bridge inspections, and authorization for the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Dancy to award the 2023 Bridge Consulting Services Contract to Great Lakes Engineering of Lansing, MI in the amount of \$85,240.00. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.9 Resolution for Approval of a Contract with the Michigan Department of Transportation for Street Resurfacing on Wildwood Avenue from West Avenue to Steward Avenue, and on Wisner Street from Wildwood Avenue to Ganson Street.

Recommendation: *Approve a resolution to enter into a contract with the Michigan Department of Transportation (MDOT) for street resurfacing on Wildwood Avenue from West Avenue to Steward Avenue, and street resurfacing on Wisner Street from Wildwood Avenue to Ganson Street, and authorize the Mayor and City Clerk to execute the appropriate documents.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Bunnell to approve a resolution approving a contract with the Michigan Department of Transportation for street reconstruction on Wildwood Avenue, from West Avenue to Steward Avenue, and on Wisner Street from Wildwood Avenue to Ganson Street. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.10 Contract Award for Napoleon Transmission Main Study Engineering

Recommendation: *Approve the award of the Napoleon Transmission Main Study Engineering contract to Fishbeck, of Lansing, Michigan in the amount of \$162,425.08 and authorize the Mayor and City Clerk to execute the appropriate document(s) in accordance with the Purchasing Agent.*

Motion was made by Councilmember Dancy, seconded by Councilmember Schlecte to approve the contract award for Napoleon Transmission Main Study Engineering. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.11 Change Order 4 to the 2021 Morrell and Steward Water Main Replacement Contract

Recommendation: *Approve Change Order 4 to the 2021 Morrell & Steward Water Main Replacement contract with Dunigan Brothers, Inc. in the increased amount of \$247,694.89 for extra work to bore a water main casing pipe through subsurface rock/cobbles within the railroad right-of-way on Steward Avenue and authorize the City Manager and City Engineer to execute the appropriate document.*

Motion was made by Councilmember Forgrave, seconded by Councilmember Gunn to approve Change Order 4 to the 2021 Morrell and Steward Water Main Replacement Contract in the increased amount of \$247,694.89 for extra work to bore a water main casing pipe through subsurface rock/cobbles within the railroad right-of-way on Steward Avenue and authorize the City Manager and City Engineer to execute the appropriate document. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.12 Change Order 4 to the Miscellaneous Construction contract with Bailey Excavating, Inc.

Recommendation: *Approve Change Order 4 to the Miscellaneous Construction contract with Bailey Excavating, Inc. in the increased amount of \$4,505.32 to add temporary traffic control device items to maintain traffic and provide a safe work zone for asphalt patching on E. High Street between Losey Avenue and Executive Drive and authorize the City Manager and City Engineer to execute the appropriate document*

Motion was made by Councilmember Bunnell., seconded by Councilmember Gunn to approve Change Order 4 to the Miscellaneous Construction contract with Bailey Excavating, Inc. in the increased amount of \$4,505.32 to add temporary traffic control device items to maintain traffic and provide a safe work zone for asphalt patching on E. High Street between Losey Avenue and Executive Drive and authorize the City Manager and City Engineer to execute the appropriate document. Vote - Yeas: Mayor Mahoney, Vice Mayor

Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7).
Nays: none. Motion carried.

11.13 Resolution for the Grant Agreement with the Michigan Department of Environment, Great Lakes and Energy

Recommendation: *Approval of a resolution to enter into the grant agreement with the Michigan Department of Environment, Great Lakes and Energy (EGLE) for the American Rescue Plan - State Revolving Fund and authorize the Director of Public Works and City Clerk to execute the appropriate documents.*

Motion was made by Councilmember Dancy, seconded by Councilmember Forgrave to approve the resolution for the grant agreement with the Michigan Department of Environment, Great Lakes, and Energy. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.14 Purchase Agreement - 971 N. West Avenue

Recommendation: *Approve the Purchase Agreement from Lormax Stern to purchase city owned property located at 971 N. West Ave and authorize the City Manager and City Attorney to make modifications to effect the sale of the property.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve the Purchase Agreement from Lormax Stern to purchase city owned property located at 971 N. West Ave and authorize the City Manager and City Attorney to make modifications to effect the sale of the property. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.15 Approve a one-year contract with MakeMyMove - Community Promotion and Relocation Contract

Recommendation: *Approve a one-year contract with the MakeMyMove organization in the amount of \$24,000, to aid in the recruitment of move-ready talent within the City of Jackson. Authorize the City Manager to make minor modifications and execute the contract.*

Motion was made by Councilmember Schlecte, seconded by Vice Mayor Robinson to approve a one-year contract with the MakeMyMove organization in the amount of \$24,000, to aid in the recruitment of move-ready talent within the City of Jackson. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, Bunnell, and Forgrave (7). Nays: none. Motion carried.

11.16 Dodge Durango Purchase

Recommendation: *Approval for the purchase of one 2023 Dodge Durango for \$45,925 through the John Jones Automotive Group in Salem, Indiana, to be used as a patrol vehicle.*

Motion was made by Councilmember Schlecte, seconded by Councilmember Gunn to approve the purchase of one 2023 Dodge Durango for \$45,925 through the John Jones Automotive Group in Salem, Indiana, to be used as a patrol vehicle. Vote - Yeas: Mayor Mahoney, Vice Mayor Robinson, Councilmembers Dancy, Gunn, Schlecte, and Bunnell (6). Nays: Councilmember Forgrave (1). Motion carried.

CITY COUNCILMEMBER'S COMMENTS:

Mayor Mahoney, Vice Mayor Robinson, and Councilmembers Dancy, Schlecte, and Forgrave offered comments. Councilmembers Gunn and Bunnell declined.

MANAGER'S COMMENTS:

City Manager Jonathan Greene offered comments.

ADJOURNMENT:

No further business being offered, a motion to adjourn was made by Councilmember Dancy, seconded by Councilmember Gunn. Vote was done by voice with all in favor. Mayor Mahoney adjourned the meeting at 8:52 p.m.