

MEETING MINUTES

Jackson Affordable Housing Development Board

May 3, 2022

Meeting was held at City Hall 161 W. Michigan Avenue,
2nd Floor Council Chambers at 2:00 pm

Agenda Items

1. **Call to Order**- Chairperson Clow called the meeting to order at 2:11 pm.
2. **Adoption of Agenda (Action)**-A motion to adopt the May 3 meeting agenda was made by Board Member Patton and supported by Board Member Greene.
This item passed unanimously.
3. **Approval of Minutes (Action)**-A motion to approve the April 5 meeting minutes was made by Board Member Wingle and supported by Board Member Patton.
This item passed unanimously.
4. **Citizen Comments (3-Minute Limit)**-Email correspondence received for the Board was shared by staff from Tricia Crommet from Region 2 Area Agency on Aging re: Aging in Place Housing Report for information. Laura Schlecte shared information about a model project in Pittsburg for affordable housing.
5. **Consent Calendar (Action)**
 - a. **AHDB Financial Statement**- A motion to approve was made by Board Member Greene and supported by Board Member Patton.
This item passed unanimously.
6. **Business**
 - a. **ARPA Procedural Guidelines Update**-Staff provided update on status of procedural guidelines. Comments from the Board were submitted to Guidehouse for inclusion and questions for responses. Guidehouse staff was present in audience and provided update that their team is working on revisions and will be providing to staff soon.
 - b. **Roundtable-Discussion of Board Funding Priorities**-each Board member provided comments on their ideas for funding priorities and the needs/gaps in service in the community. Board members are interested in seeing the results of the housing needs assessment being completed by Zimmerman-Volk as well as recommendations/guidance from Guidehouse in determining final priorities for funding. Themes that were identified by the Board for funding priorities included:
 - i. Home repair
 - ii. Safe, affordable and dignified housing
 - iii. Financial counseling/navigation
 - iv. Energy efficient housing to help with affordability

v. Subsidies for housing

Action Item: Chairperson Clow to work with staff to compile an outline based on discussion from Board Members for the next meeting.

7. **Board Member Comments**-No additional comments from the Board.

8. **Staff Comments**-AHDB Bylaws need to be drafted and voted on by Board Members.

Action Item-Chairperson Clow will work with staff to develop a draft for review by the Board.

9. **Adjournment (Action)**-A motion to adjourn was made by Board Member Greene and supported by Board Member Wingle.

This item passed unanimously.

Next Meeting: Tuesday, June 7, 2022 at 2:00 PM