Call to Order at 6:04PM
2. Roll Call
   a. Present: Sarah Nielson, Kelsey Heck, Nicholas Haney, Kevin Lund, Kelli Kazmier, Sheila Troxel, Jill Ramsey, Monica Day
   b. Absent: Thomas Heise
   c. Staff: Amber Clark
3. Adoption of the Agenda
   a. Monica Day moves to adopt, Sarah Nielson seconds. Agenda is adopted unanimously.
4. Election of Officers
   a. Chair: Kelli Kazmier nominates Kevin Lund, Nicholas Haney seconds. Unanimously appointed.
   c. Secretary: Kelli Kazmier nominates Kelsey Heck, Nicholas Haney seconds. Unanimously appointed.
   d. Bylaws: Sheila Troxel moves to accept recommendation of bylaws, with the amendment to follow Robert’s Rules, to govern the Environmental Commission. Kelsey Heck seconds. Bylaws approved unanimously.
5. Citizen Comment
   a. No citizen comment
6. Approval of the meeting minutes for December 18, 2019
   a. Sarah Nielson moves to approve, Jill Ramsey seconds. Minutes approved unanimously.
7. Review and Discuss the Noxious Weed Ordinance
   a. Sheila Tro moves to add “invasive species” to item 26-75 article a.3 and add article f to further define “invasive species”, and submit to legal for their opinion; seconded by Kelli Kazmier, motion passes 7-1.
   b. Sarah Nielson moves to approve Haney recommendation 1, amended to change links to read the relevant state law. Nicholas Haney seconds. Approved unanimously.
   c. Work with city staff to maintain up to date information about noxious weeds and invasive species on Environmental Commission webpage
8. Discuss Environmental Commission Action Plan Draft
9. Commissioners’ Comments
   a. Kevin Lund: Earth Day in April → planning ideas at the next meeting
b. Monica Day: Upper Grand River Watershed alliance meeting, Active Jackson Walkability group

c. Kelli Kazmier: discuss absence of commission members

d. Sheila Troxel: planning and zoning training on March 19 at Jackson College

10. Adjournment

a. Kelsey Heck moves to adjourn, Sarah Neilson seconds. Adjourn at 7:50pm.