

**RESOLUTION**

**BY THE CITY COUNCIL:**

**WHEREAS**, the City of Jackson Charter provides to its citizens the right to initiative and referendum which requires petitions to be submitted to the City Clerk’s Office; and

**WHEREAS**, Section 10.3 of the City of Jackson Charter requires that an “affidavit” be signed by the circulator of each petition sheet when submitting a petition for initiative or referendum; and

**WHEREAS**, the definition of the word “affidavit” continues to be disputed; and

**WHEREAS**, the City of Jackson Charter Review process occurs every ten years and has not yet begun, thereby leaving the term “affidavit” still in dispute until such time as the Charter Review Committee and Commission meet; and

**WHEREAS**, the City Council for the City of Jackson desires to provide guidance to those citizens wishing to submit initiative or referendum petitions which may be filed prior to action by the Charter Review Commission;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Jackson City Council directs the City Attorney’s Office and the City Clerk’s Office to accept the following as meeting the requirement for an “affidavit” pursuant to Section 10.3 of the City of Jackson City Charter until such time as the Charter Review process addresses the issue:

The circulator of each petition sheet for a referendum or initiative shall have his or her signature validly notarized by a notary public prior to filing petition sheets with the Clerk’s Office. The notary jurat shall be in the following form, or in a similar form that conveys all of the same information, and may be located anywhere on the petition sheet, including on the back side of the sheet, in any font of any size so long as it does not cover any other required information:

Subscribed and sworn to by \_\_\_\_ (insert circulator’s name) \_\_\_\_\_ before me on the \_\_\_\_ (insert day of the month) \_\_\_\_ day of \_\_\_\_ (insert month) \_\_\_\_, \_\_\_\_ (insert year) \_\_\_\_.

Signature \_\_\_\_\_ (insert signature of notary) \_\_\_\_\_

Printed name \_\_\_\_\_ (insert printed name of notary) \_\_\_\_\_

Notary public, State of Michigan, County of \_\_\_\_ (insert County) \_\_\_\_\_

My commission expires \_\_\_\_ (insert expiration date of notary’s commission) \_\_\_\_\_

If performing the notarization in a county other than the county of the notary’s commission, a statement must be included stating “Acting in the County of \_\_\_\_ (name of County) \_\_\_\_\_.”

A notary public may use a stamp, seal, or electronic process that contains all of the information required. However, the stamp, seal, or electronic process shall not be used in a manner that renders anything illegible on the petition.

The City Attorney's Office and/or City Clerk's Office shall make this Resolution available upon request and the City Clerk's Office shall post this Resolution on the City Clerk's webpage so as to be easily accessible.

State of Michigan )  
County of Jackson ) ss  
City of Jackson )

I, Courtney A. Gabbara, Interim City Clerk in and for the City of Jackson, County of Jackson, and State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Jackson City Council on the 13<sup>th</sup> day of June, 2017.

IN WITNESS WHEREOF, I have hereto affixed my signature and the seal of the City of Jackson, Michigan, on this 19 day of June, 2017.

  
\_\_\_\_\_  
Courtney A. Gabbara Interim City Clerk

  
\_\_\_\_\_  
William C. Jors Mayor